

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

March 18, 2026

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Dave Scheuren, Kent Krauss, Marybeth Morrell and Rick Alderfer. Also present were Joseph Czajkowski, Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of Public Works; Grace Kelley, Special Projects Coordinator; Chief Tom Medwid, Assistant Chief Cory Moyer, Lower Salford Township Police Department; and Andy Freimuth, Township Solicitor.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment

Supervisor Alderfer moved to approve the minutes from February 18, and March 3, 2026, Work Sessions. Supervisor Scheuren seconded the motion, and the motion passed unanimously.

Mr. Jones reported that the Main and Ruth Sidewalk project is scheduled to move forward again as the utility issues are to be addressed this weekend. He said that the installation of the remainder of the sidewalk should commence once the utilities are installed.

Doug said that there was drainage issues at the newly constructed Bergey's Mill Road Bridge. He said that issues resulted in a portion of the neighbor's driveway being washed away. He said that he has again reached out to the County but has not received a response.

Mr. Jones said that the road construction contracts for the 2026 road program are in place. He said that Indian Creek and Groff's Mill roads are scheduled for overlay this year. He said that the department will be looking at drainage near the entrance of the quarry. Additionally, he said that he asked Harleysville Materials for street sweeping services as well as the donation towards the raised pavement markers. He

noted that both the these requests were per the stipulated agreement with the quarry owners.

Doug asked the Board to consider approving the extension of the traffic signal maintenance contract with Higgins and Sons. He said that we had a good relationship with the contractor and recommended the 3-year extension. Supervisor Krauss moved to approve the contract extension. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Doug said that the department expects salt deliveries this week.

Mr. Jones said that the department was working on the following: Office renovations at the public works building in anticipation of the hiring of the Assistant Public Works Director, the spring cleanup in the Township parks, and redecking of the pedestrian bridge along Bullfrog Creek. Doug said that the Township will be acquiring a 30-foot pedestrian bridge from Hart Demolition. He said that it was hoped that the bridge could be installed along the proposed trail at Reiff Park.

Deputy Chief Moyer reported that the newest officer, Officer Bubnis, was continuing his field training and that all was going well; it is hoped that he will be going solo in the very near future.

Mr. Beuke reported that the Building and Zoning Department has received 35 building permits thus far in the month of March, and that there was no Zoning Hearing Board meeting in April. Mike said that at their next meeting, the Planning Commission would be reviewing the final land development plan for 488 Harleysville Pike, the final land development plan for 531 Main Street, an update to the AO district signage ordinance, the updates stormwater management ordinance and a review of a sketch plan for 110 Cassell Road (the corner of Fretz and Cassell). Additionally, Mike said that at the request of the sewer authority, staff is looking into updating the grinder pump ordinance. Mr. Beuke said that the following items were slated for the Boards review and action on April 1<sup>st</sup>, 0 Morwood Road final land development approval, and authorization to advertise the updated stormwater ordinance.

Special Projects Coordinator, Grace Kelley, asked the Board to consider the adoption of Resolution 2026-08 – Authorizing Designated Officials to Sign Documents on behalf of the Township for the DCNR Park Rehabilitation and Development Grant. Supervisor Krauss moved to adopt resolution 2026-08. Supervisor Bergman seconded the motion. The motion passed unanimously.

Mr. Czajkowski noted that there was a need for the Board to meet in executive session to discuss a personnel item and an item of possible litigation. He said that there was no need for the Board to reconvene.

There being no further business, the meeting was adjourned at 8:06 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager