

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

March 18, 2026

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Dave Scheuren, Kent Krauss, Marybeth Morrell and Rick Alderfer. Also present were Joseph Czajkowski, Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of Public Works; Grace Kelley, Special Projects Coordinator; Chief Tom Medwid, Assistant Chief Cory Moyer, Lower Salford Township Police Department; and Andy Freimuth, Township Solicitor.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment

Supervisor Alderfer moved to approve the minutes from February 18, and March 3, 2026, Work Sessions. Supervisor Scheuren seconded the motion, and the motion passed unanimously.

Mr. Jones reported that the Main and Ruth Sidewalk project is scheduled to move forward again as the utility issues are to be addressed this weekend. He said that the installation of the remainder of the sidewalk should commence once the utilities are installed.

Doug said that there was drainage issues at the newly constructed Bergey's Mill Road Bridge. He said that issues resulted in a portion of the neighbor's driveway being washed away. He said that he has again reached out to the County but has not received a response.

Mr. Jones said that the road construction contracts for the 2026 road program are in place. He said that Indian Creek and Groff's Mill roads are scheduled for overlay this year. He said that the department will be looking at drainage near the entrance of the quarry. Additionally, he said that he asked Harleysville Materials for street sweeping services as well as the donation towards the raised pavement markers. He

noted that both the these requests were per the stipulated agreement with the quarry owners.

Doug asked the Board to consider approving the extension of the traffic signal maintenance contract with Higgins and Sons. He said that we had a good relationship with the contractor and recommended the 3-year extension. Supervisor Krauss moved to approve the contract extension. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Doug said that the department expects salt deliveries this week.

Mr. Jones said that the department was working on the following: Office renovations at the public works building in anticipation of the hiring of the Assistant Public Works Director, the spring cleanup in the Township parks, and redecking of the pedestrian bridge along Bullfrog Creek. Doug said that the Township will be acquiring a 30-foot pedestrian bridge from Hart Demolition. He said that it was hoped that the bridge could be installed along the proposed trail at Reiff Park.

Deputy Chief Moyer reported that the newest officer, Officer Bubnis, was continuing his field training and that all was going well; it is hoped that he will be going solo in the very near future.

Mr. Beuke reported that the Building and Zoning Department has received 35 building permits thus far in the month of March, and that there was no Zoning Hearing Board meeting in April. Mike said that at their next meeting, the Planning Commission would be reviewing the final land development plan for 488 Harleysville Pike, the final land development plan for 531 Main Street, an update to the AO district signage ordinance, the updates stormwater management ordinance and a review of a sketch plan for 110 Cassell Road (the corner of Fretz and Cassell). Additionally, Mike said that at the request of the sewer authority, staff is looking into updating the grinder pump ordinance. Mr. Beuke said that the following items were slated for the Boards review and action on April 1<sup>st</sup>, 0 Morwood Road final land development approval, and authorization to advertise the updated stormwater ordinance.

Special Projects Coordinator, Grace Kelley, asked the Board to consider the adoption of Resolution 2026-08 – Authorizing Designated Officials to Sign Documents on behalf of the Township for the DCNR Park Rehabilitation and Development Grant. Supervisor Krauss moved to adopt resolution 2026-08. Supervisor Bergman seconded the motion. The motion passed unanimously.

Mr. Czajkowski noted that there was a need for the Board to meet in executive session to discuss a personnel item and an item of possible litigation. He said that there was no need for the Board to reconvene.

There being no further business, the meeting was adjourned at 8:06 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

March 31, 2026

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Dave Scheuren, Marybeth Morrell and Rick Alderfer. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Chief Tom Medwid, and Deputy Chief Cory Moyer, Lower Salford Township Police Department; Michele Fountain, Township Engineer; Andy Freimuth, Township Solicitor; Township Traffic Engineer, Stephanie Butler; and Grace Kelley, Special Projects Coordinator.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – None

Mr. Jones reported that the Main/Ruth sidewalk project utility relocation by PECO has been completed, they are now waiting for Comcast and Verizon to finalize their relocations.

Doug said that there has been no response from the County on the drainage/icing issue at the Bergey's Mill Road Bridge.

Mr. Jones said that the Salford Quarry project was behind schedule as the subsurface panels used to keep the file in place have failed and they are now looking at replacement panels. Completion is now scheduled for sometime this Summer.

Doug said that he has requested that Harleysville Materials carry out the street sweeping operations this year. He noted that this was part of the agreement between the Township and the quarry. He also said that he would be requesting the \$10,000 payment that will go towards the raised pavement markings to be installed on Indian Creek Road.

Doug informed that Board that trout stocking is underway in the Township ponds. He said that they are using a new company this year.

Mr. Jones said that the sewer authority will be starting their force main installation project on Quarry Road in a couple of weeks.

Doug said that an offer of employment has been made to a candidate for the position of Assistant Public Works Director.

Chief Medwid reported that the department has received a number of emails from residents in the Stormfield development asking that the Township not install the 4-way stop at Oak and Moyer. The Board discussed the request but felt that the safety concerns and the number of crashes at the intersection outweighed the inconvenience that people may experience.

Mr. Beuke reported that the Building and Zoning Department received 57 building permits in the month of March. He said that there was no zoning hearing board meeting scheduled for April. Mr. Beuke noted that the following items were reviewed by the Planning Commission.

- 488 Harleysville Pike – Final Land Development – recommended for approval
- 581 Main Street – Final Land Development - recommended for approval
- 110 Cassell Road – Sketch Plan Review

Mr. Czajkowski reviewed the minutes of the March 4, 2026, Board meeting and the agenda of the Board's April 1, 2026, meeting.

Mr. Czajkowski said that the Special Projects Coordinator search was completed, and Christina Bernhardt had accepted the position. She will start at the end of April. He noted that this position, the assistant public works director position and the assistant finance position are all part of the Townships succession planning process.

The Board went into executive session to discuss a real estate matter and they would not be reconvening.

There being no further business, the meeting was adjourned at 8:08 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager

**LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2026-11**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION  
FOR THE 2026 ROUND OF THE DCNR C2P2 LAND ACQUISITION AND  
CONSERVATION GRANT PROGRAM.**

**WHEREAS**, The Department of Conservation and Natural Resources has established the Land Acquisition and Conservation Program as a competitive funding program to assist municipalities in providing public access to recreation areas and protect open space; and

**WHEREAS**, applications and projects must meet all stated requirements within the Community Conservation Partnership Program Policies; and

**WHEREAS**, Lower Salford Township wishes to obtain \$1,000,000 from the DCNR C2P2 Land Acquisition and Conservation Program to acquire the 63+ acre Allebach Property located at 460 Stover Road.

**Lower Salford Township** is committed to providing a 1:1 match of \$1,000,000 which is 4.5% of the total project cost of \$21,800,000

**Approved** at the Public Meeting of Lower Salford Township Board of Supervisors on April 15, 2026.

Attest:

Signatures:

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Keith A. Bergman, Chairman  
Board of Supervisors

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Joseph S. Czajkowski, Secretary



<b>DCNR-C2P2</b>	<b>Applicant Information (* indicates required information)</b>	
Applicant/Grantee Legal Name: <b>LOWER SALFORD TOWNSHIP</b>	Web Application ID: <b>2012688</b>	
Project Title: <b>Allebach Property</b>		

**LOWER SALFORD TOWNSHIP** ("Applicant") desires to undertake the project, "**Allebach Property**" ("Project Title"); and "**Allebach Property**" ("Project Title"); and seeks to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project. The application package includes a document entitled "Terms and Conditions of Grant" and the applicant affirms that it understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

**The applicant's governing body now resolves and confirms that:**

1. The grant application may be electronically signed on behalf of the applicant by "**Joseph S. Czajkowski**" who, at the time of signing, has a **TITLE** of "**Township Manager**" and the email address of "**jczajkowski@lowersalfordtownship.org**" ("Authorized Official").
2. If this Authorized Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. Any resultant Grant Agreement, if awarded to the applicant, and any related amendment to the Grant Agreement may be signed on behalf of the grantee by the Authorized Official who, at the time of signing of the amendment, has the "TITLE" specified in paragraph 1 and the grantee will be bound by the terms of the applicable Grant Agreement or amendment.

I hereby certify that this Resolution was adopted by the

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(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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(signature of the governing body - cannot be the person with the same title as specified in paragraph 1)

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(printed name)

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(title)