

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
November 5, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisors meeting to order at 7:30 p.m. Supervisors present were Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also, present were Joseph Czajkowski, Township Manager; Director of Building and Zoning, Mike Beuke; Township Solicitor, Andy Freimuth; Township Engineer, Michele Fountain; and Grace Kelley, Special Projects Coordinator.

Chairman Bergman led all in the Pledge of Allegiance.

Public Comment – There was no public comment

Consent Agenda

Supervisor Canavan moved to approve the consent agenda as presented. Supervisor Scheuren seconded the motion. The motion passed 5-0.

Committee Reports

Chairman Bergman reminded those present that the schedule of upcoming Township meetings was listed on the bottom of the agenda.

Zoning Hearing Board

Mr. Beuke stated that there are two Zoning Hearing Board hearings scheduled for November, 379 Main Street, accessory use building setback as part of a minor subdivision and 34 Morris Road expansion of an existing non-conforming use.

Park Board

Supervisor Krauss reported that the next meeting of the Park Board is scheduled for January 27th at 7:00pm.

Fire Chief

Chief Ryan Nase reported that the fire company responded to 26 calls in the month of October. He said that there were 10 firefighters responding per call and that they

were in service for 12 hours and 12 minutes. Chief Nase said that the Fire Company's annual Open House in conjunction with the Harleysville Market was held on Sunday October 5th, and was a huge success. Chief Nase said that the annual Santa Run is scheduled for December 13th. He said that the fire company will be collecting non-perishable food items for Shepard's Shelf food bank.

Freedom Valley Medical Rescue

No Report

Communications Committee

Supervisor Shelly reported that the Communications Committee is reviewing various technologies for summarizing meetings. Additionally, they hope to be adding associate members to the group in the near future. The next meeting of the committee is scheduled for November 19th at 7:30pm.

Recreation Authority

Chairman Bergman reported that the golf course exceeded budget for the year to date. He said that the Authority will be focusing on completing various capital improvement projects in 2026.

Unfinished Business

A) Resolution 2025-28 – Authorization to Sign PennDOT Winter Maintenance Services Agreement – Supervisor Canavan moved to adopt Resolution 2025-28. Supervisor Scheuren seconded the motion. The motion passed unanimously.

New Business

A) Resolution 2025-29 – Setting forth Updated MMO's for 2026 – Supervisor Canavan moved to adopt Resolution 2025-29. Supervisor Scheuren seconded the motion. The motion passed unanimously.

B) Resolution 2025-30 – Amending Resolution 2020-29 which establishes the Lower Salford Township Communications Committee – Supervisor Canavan moved to adopt Resolution 2025-30 – Supervisor Shelly seconded the motion. The motion passed unanimously.

C) Resolution 2025- – 862 Harleysville Pike – Preliminary/Final 2-Lot Minor Subdivision Approval – The agenda item was withdrawn by the applicant.

Supervisor Canavan moved to table the item. Supervisor Scheuren seconded the motion. The motion passed unanimously.

D) Resolution 2025-31 – 531 Main Street (Clemens Mill) Residential Preliminary Land Development Approval – Rick Mast, engineer for the applicant gave an overview of the project (12 Twin Homes). Supervisor Canavan moved to adopt Resolution 2025-31. Supervisor Scheuren seconded the motion. The motion passed 4-1 with Supervisor Shelly voting no as he had concerns with the steep slopes and how they affect the access to the site.

E) Resolution 2025-32 – Authorizing Statewide Local Share Account Grant Application – ADA Accessible Playground Alderfer Park – Supervisor Shelly thanked Grace Kelley for her work on this application and thanked all of the residents who provided feedback on the design of the playground. Supervisor Shelly moved to adopt Resolution 2025-32. Supervisor Canavan seconded the motion. The motion passed unanimously.

F) Resolution 2025-33 – Authorizing Statewide Local Share Account Grant Application – Police Impound Garage and Covered Parking - Supervisor Canavan moved to adopt Resolution 2025-33. Supervisor Scheuren seconded the motion. The motion passed unanimously.

G) Resolution 2025-34 – Authorizing Grant Application to the 2025 PECO Green Region Open Space Program – Briarwyck Pond Aeration Project – Supervisor Krauss moved to adopt Resolution 2025-34. Supervisor Canavan seconded the motion. The motion passed unanimously.

H) Resolution 2025-35 – Authorizing Grant Application for the MONTCO Forever Green Grant Program – Purchase of 222 Maple Avenue – Supervisor Canavan moved to adopt Resolution 2025-35. Supervisor Scheuren seconded the motion. The motion passed unanimously.

I) Authorization to Advertise the 2026 Municipal Budget – Mr. Czajkowski stated that there was no tax increase proposed for the General Fund budget. He noted that the general fund revenues were budgeted at \$13,453,188 and expenses were budgeted at \$12,167,993. The budgeted reserve for 2026 is \$1,285,195. He said that this budget reflected a 2% increase over 2025. Supervisor Canavan thanked Manager Czajkowski and Township Staff for their work on the budget.

Supervisor Canavan moved to authorize advertisement of the 2026 budget. Supervisor Krauss seconded the motion. The motion passed unanimously.

J) Motion to Award Bid to Jason Smith for 2015 Ford Explorer Police Interceptor SUV – Supervisor Scheuren moved to accept the bid of \$4,165 for the vehicle. Supervisor Canavan seconded the motion. The motion passed unanimously.

K) Motion to approve Traffic Signal Easement for 371 Main Street – Supervisor Canavan moved to approve the easement. Supervisor Scheuren seconded the motion. The motion passed unanimously.

L) Trail and Traffic Signal Easement for Tyler Michael Carneavale and Suzette Pires-Lopes - Supervisor Canavan moved to approve the easement. Supervisor Scheuren seconded the motion. The motion passed unanimously.

M) Sidewalk Construction Agreement – Smile Realty, LP - Supervisor Canavan moved to approve the agreement. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Public Comment – There was no public comment.

Mr. Czajkowski said that there was a need for a brief executive session to discuss a matter of real estate. The Board will not be returning.

There being no further business, Mr. Freimuth moved to adjourn at 8:02 pm.

Respectfully Submitted,

Joseph Czajkowski
Township Manager