

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

November 19, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Grace Kelley, Special Projects Coordinator; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of Public Works; Chief Tom Medwid, Lower Salford Township Police Department; Deputy Chief Cory Moyer, Lower Salford Police Department; and Andy Freimuth, Township Solicitor.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Supervisor Canavan moved to approve the minutes from October 15, and November 5, 2025, Work Sessions. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Doug Jones reported that the Bergey Road Mill Bridge contractor is moving full steam ahead to get the project finished by Thanksgiving. Mr. Jones reported that there has been no change on the status of the plans for the public works facility project.

Mr. Jones said that the Main Street/Ruth Road sidewalk project is moving forward; he said that there were some curb adjustments completed in front of the Drakas property and that we are still waiting for utility relocation to be done. He expects that the project will be substantially completed by the end of the year.

Doug said that DEP is scheduled to do MS4 inspections in the Township in January to evaluate the Township's compliance with the regulations.

Mr. Jones said that PennDOT is not willing to discuss changes to the Winter Services contract. He said that he hopes to set up a meeting between PennDOT and other contract municipalities.

Doug said that the crews had installed a new stormwater pipe at the intersection of Freed and Yoder Roads and installed the water/bottle fill fountain in Reed Park. Doug said that the department is preparing for winter operations.

Mr. Jones asked the Board to authorize the advertisement for bids for 2025 Wheel-Loader Mounted Snowplow. He said that this would allow for delivery in January and use this Winter. Supervisor Canavan moved to authorize advertisement of the bids for the snowplow. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Chief Medwid reported that the Limerick Station drill with the Township EOC took place last evening. He said that the representatives from PEMA were very impressed with the number of volunteers who participated and were overall pleased with the drill.

Chief Medwid said that the hiring process was moving forward. He said that thus far we have received 15 applications. He said that they will reassess next week on whether or not to push back the application deadline.

Deputy Chief Moyer said that traffic counts were done at the Oak and Moyer intersection. He said that about 3000 cars a day travel through the intersection in the eastbound direction. He said that the 85% speed on Oak Drive is 41 miles per hour and the average speed is 37 miles per hour. He said that they are awaiting crash data.

Mike Beuke reported that there were 24 building permits submitted thus far in November. Mr. Beuke that there were two applications for the November ZHB, one for the subdivision of the rental unit located to the rear of the Township building property and one at 34 Morris Road for the expansion of a non-conforming use. Mike said that both applicants received variances. Mike said that the joint PC for Nov/Dec is scheduled for December 10th. The PC will be reviewing land development applications for 371 Main Street and 488 Harleysville Pike. Additionally, Mike said that they would also be discussing the Indian Valley Comprehensive Plan. Supervisor Shelly asked Mr. Beuke to look into an issue with the sidewalk and curb elevations at Mainland Pointe development. He also asked if the bike lanes that have been installed on Yoder Road could be expanded onto Kulp Road.

Mr. Czajkowski introduces Grace Kelley, Special Projects Coordinator, who asked the Board to consider passing to resolutions allowing the Township to submit Local Share Account grant applications. She noted that the applications will ask for funds to carry out renovations to the Freedom Valley Medical Rescue Facilities in the Township and for funds to build covered parking facilities and secure storage for the Police Department. Supervisor Scheuren moved to adopt Resolutions 2025-36 and a revised Resolution 2025-33. Supervisor Krauss seconded the motion. The motion passed unanimously.

Mr. Czajkowski reviewed the latest expiring appointments list.

Supervisor Canavan reviewed the Memorandum of Understanding between the Township and The Harleysville Fire Company. He said that the Fire Company had asked for this to ensure that there would be discussions between the Township and them prior to the Township making any changes to their funding in the future.

Mr. Czajkowski said that there was a need for a brief executive session to discuss a real estate matter. The Board will not be re-adjourning the meeting.

There being no further business, the meeting was adjourned at 8:10 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager

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WORK SESSION

December 2, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Grace Kelley, Special Projects Coordinator; Doug Jones, Director of Public Works; Tom Medwid, Chief, and Deputy Chief Cory Moyer, Lower Salford Township Police Department; Andy Freimuth, Township Solicitor; and Mike Beuke, Director of Building and Zoning.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Mr. Jones reported that the scheduled opening of the Bergey's Mill Road Bridge has been postponed as the contractor still has items to complete.

Doug said that the Main to Ruth Road sidewalk project was at a standstill, noting that they were still waiting on PECO to address the utility relocation.

Doug said that the first part of phase 2 of the Reiff Park streambank restoration project was moving forward noting that the crew had installed the riffle pools.

Mr. Jones said that staff met with PennDOT about the Winter Services Agreement. He said that they have agreed to add 2 lane miles to the agreement to help cover Wambold Road and Main Street. They also said that they would be willing to discuss changes to future agreements with the Township's prior to issuing the contracts for signature.

Doug said that the Salford Quarry project is now scheduled to be largely completed by the end of February, with site stabilization to take place in the early spring.

Mr. Jones reported that staff met with PennDOT to discuss changes to the 309-connector project area within the Township. He said that they are looking at a

signal at the intersection of Freed and Main Street as well as possibly at the intersection of Upper Mainland and Main.

Doug said that the crew has installed “Don’t Block the Box” striping at the entrance to the Ambulance garage. He said that signage is on order and will be installed once received.

Winter road operations have begun with brining operations taking place this week.

Chief Medwid updated the board on the hiring process for the new officer. He said that due to the low number of applicants, the application deadline has been extended through the end of the year. He noted that they will be interviewing six candidates this Friday.

Deputy Chief Moyer updated the Board on the crash data for the intersection of Oak Drive and Moyer Road. He noted that there have been six crashes at the intersection over the last year. The Board discussed installing a 4-way stop at the intersection to mitigate the frequency of the crashes. Supervisor Canavan moved to authorize advertisement of the necessary ordinance to install the 4-way stop. Supervisor Krauss seconded the motion. The motion passed unanimously.

Mr. Beuke reported that the Building and Zoning Department received 50 building permit applications thus far in November. Mike said that the Planning Commission will be reviewing land development applications for 379 Main Street and 488 Harleysville Pike. Additionally, the PC will be reviewing the updates to the Stormwater Management Ordinance. Mr. Beuke said that the trail specifications for the trail installation at 355 Maple Ave. will be on the Board’s next regular meeting agenda.

Mr. Czajkowski reviewed the minutes of November 5, 2025, Board meeting and the agenda for December 3, 2025, regular meeting.

Mr. Czajkowski introduced Kate Ramen of Natural Lands Trust who reviewed the open space referendum process with the Board. Ms. Ramen outlined the timing for the Board to proceed with the Ordinance required for the Open Space Tax referendum to be placed on the May primary election.

Mr. Czajkowski presented the list of expiring appointments to various boards and commissions and said that Pete Harubin had decided not to be reappointed to the Park Board.

Mr. Czajkowski asked for a brief executive session to discuss a matter of real estate with no intent to return.

There being no further business, the meeting was adjourned at 8:29 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager