

LOWER SALFORD TOWNSHIP AUTHORITY MEETING MINUTES

October 21, 2025

The Meeting of the Board of Lower Salford Township Authority was held on October 21, 2025 at the Lower Salford Township offices located at 379 Main Street, Harleysville PA. The meeting was called to order at 7:00 p.m. by David Scheuren, Vice-Chairman.

PERSONS IN ATTENDANCE:

Members: David Scheuren, Vice-Chairman; Barry Bohmueller, Secretary; Jim Natale, Treasurer; and David Spause, Assistant Secretary/Treasurer. Absent: Karl Janetka, Chairman.

Staff: Craig Forwood, Operations Manager; Denise DuBree, Business Manager; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

Vice-Chairman Scheuren led all in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Upon the motion of Mr. Spause, seconded by Mr. Bohmueller, the Board voted to approve the September 16, 2025 meeting minutes by unanimous vote.

PUBLIC FORUM:

None.

TREASURER'S REPORT:

The written report of the Treasurer dated October 21, 2025 was distributed.

The activity includes:

Operating Expenses of \$313,876.03

PLGIT Procurement Card Operating Expenses of \$33,439.95

Payroll, federal and state tax payments of \$68,845.18

Capital Requisitions of \$138,627.61

Professional Services Escrow Releases in the amount of \$1,722.50

Maintenance Bonds of \$0

Upon the motion of Mr. Natale, seconded by Mr. Bohmueller, the Board voted to approve the October 21, 2025 Treasurer's Report by unanimous vote.

SOLICITOR'S REPORT:

Solicitor Mullin attended the monthly staff meeting. Mr. Mullin informed the Board that he had made contact with Salford Meadows HOA administration regarding the easement required for the Oak Ridge Pump Station abandonment project.

PLANT OPERATIONS REPORT:

The Plant Operations Report dated October 21, 2025 and the monthly flow comparison reports for September 2024 and September 2025 were distributed.

Mr. Forwood presented a preliminary draft of the 2026 Capital Budget and highlighted a few projects that he would like to add for 2026 including Tyson Road generator, replacing the flat roofs at the Harleysville Plant, replacing Harleysville Plant Netzsche pumps with Borger pumps, purchase of a portable camera system and Mainland Plant office renovation. He also noted that no video televising would be done in 2026 since now that we have completed the televising of the entire system, we will take a break for a few years.

Mr. Forwood reviewed the status of the current Grant applications and advised the board that two more grant applications for the Oak Ridge Pump Station abandonment project and the Bull Frog Creek Area sewer replacement project will be submitted in November. He also discussed the option to apply for a PennVest grant towards the installation of the Centrifuge/ATAD system.

Mr. Forwood requested approval of the purchase of new Flygt pumps for the Quarry Road Pump Station in the amount of \$124,540.00 through COSTARS pricing. Upon the motion of Mr. Spause, seconded by Mr. Bohmueller, the Board voted to approve the purchase by unanimous vote.

Mr. Forwood informed the Board of Change Order #1B for the Harleysville Generator project in the amount of \$4,423.17 to replace the decking and handrail.

Mr. Forwood discussed a previous property connection inquiry on Store Road and the ownership of the sewer infrastructure on the road.

Mr. Forwood requested approval to have Sewer Specialty Services perform sewer main repairs found through the televising project in the amount of \$28,850.00 through COSTARS pricing. Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve the purchase by unanimous vote.

The Salford Meadows Community Easement was reviewed by Mr. Mullin.

BUSINESS MANAGER'S REPORT:

The written Business Report and Development Update dated September 16, 2025, was distributed.

Ms. DuBree informed the Board that we had received \$179,400 in Tapping fees from Peter Becker Community for their recent Maplewood Expansion and that we expect to receive a few other single EDU tapping fees from residents before year end. Also noted was that we will proceed with filing liens for two properties carrying severely past due balances.

Ms. DuBree provided an update of some of the recent movement on current developments which included communication from DEP for the Creekside at Mainland project and a discovery about a property on Old Sumneytown Pike being developed. We will send a letter of instruction if there is an interest in obtaining sewer service.

The 2026 Preliminary Operating Budget was presented. Items discussed were related to revenue, tapping fees, payroll, health benefits, business and auto insurance, operations and maintenance

expenses, electricity and sludge hauling and disposal. Revisions are still being made and will be reflected at the next draft to be presented at the next Board meeting.

Ms. DuBree reviewed a banking proposal which was not feasible due to the amount of fees and lack of interest income. Exploring other options was discussed.

The Clemens Mill project was presented for the purposes of executing the PSA and establishing the TD Bank Escrow Account. Upon the motion of Mr. Spause, seconded by Mr. Natale, the Board voted to execute the PSA and opening of TD Bank Escrow account by unanimous vote.

Resolution No. 25-10-21a to Amend Tapping Fees was presented. Upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to approve the resolution by unanimous vote.

Resolution No. 25-10-21b to Amend Industrial Surcharges was presented. Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve the resolution by unanimous vote.

Resolution No. 25-10-21c for Local Share Account Grant Application Oak Ridge was presented. Upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to approve the resolution by unanimous vote.

Resolution No. 25-10-21d for Local Share Account Grant Application Bull Frog was presented. Upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to approve the resolution by unanimous vote.

The 2026 Holiday Schedule was presented and the Board agreed to the dates.

The 2026 Board Meeting Schedule was presented and the Board agreed to the dates.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to adjourn the meeting at 8:00 p.m. by unanimous vote.

Respectfully submitted,

Denise DuBree