

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

October 15, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Grace Kelley, Special Projects Coordinator; Mike Beuke, Director of Building and Zoning; Doug Jones, Director of Public Works; Chief Tom Medwid, Lower Salford Township Police Department; Deputy Chief Cory Moyer, Lower Salford Police Department; Andy Freimuth, Township Solicitor; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Supervisor Canavan moved to approve the minutes from September 17, and September 30, 2025, Work Sessions. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Doug Jones reported that the Bergey Road Mill Bridge deck was poured this week, he said that the contractor anticipates substantial completion by the end of November. Township staff met with one of the neighbors to review the trail location.

Doug said that the Public Works/Community Center team met to discuss the possible new location of the public works facility. He said that the location on the Allebach property along Stover Road looks like it would be an excellent fit.

Mr. Jones said that the Main Street/Ruth Road sidewalk project is moving forward; Doug said that the project is moving forward and they are just waiting for some utility relocation to be done. He expects that the project will be substantially completed by the end of the year.

Doug said that his staff has begun the first phase of the Jacob Reiff streambank restoration project. He said that E and S controls have been installed and that clearing of the area for the riffle pools is completed.

Mr. Jones reported that he has not heard back from PennDOT representatives regarding his concerns with the Winter Services Agreement. He stated that he would like them to increase the lane miles calculation since areas along Main Street and Wambold Road are substantially wider than their calculation takes into account.

The Oak Drive Sidewalk Project grant application is waiting upon one resident to respond to discuss the right-of-way on their property. Doug noted that their property currently extends into Oak Drive and may be a liability issue for them, but to date they have not responded to any of our efforts to communicate.

Doug noted that the vehicle lift is scheduled to be installed at the Township garage. He said that this will help the Township's mechanic in maintaining the township fleet.

Grace Kelley, Special Projects Coordinator, updated the Board on various grant applications noting that most recently an application for the PECO Green Regions Grant was submitted to help pay for a fountain/aerator at Briarwyck Park.

Chief Medwid reported that there were no issues related to the Fire Company Open House/Harleysville Market, all seemed to go as planned, and it was well attended.

The Chief noted that they had started the hiring process for the new police officer. He said that applications were coming slow but were ok with extending the application period if necessary.

Chief Medwid said that there was a "No Kings" protest last week along the frontage of the Hennings Shopping Center; he said that there were no issues and all 200-300 in attendance were well behaved.

Mike Beuke reported that there were 65 building permits submitted in September. Mr. Beuke said that the Planning Commission would be reviewing the sketch plan for 731 Old Skippack Pike, 3 lot subdivision. Mike said that the PC would continue their discussions of what is considered a minor land development. Mike that there were two applications for the November ZHB, one for the subdivision of the rental unit located to the rear of the Township building property and one at 34 Morris Road for the expansion of a non-conforming use. Mike said that the joint

PC for Nov/Dec is scheduled for December 10th. Mike informed that Board that the land development application for preliminary approval of Clemens Mill project on Main Street.

Mr. Czajkowski presented a proposal from Natural Lands Trust for their assistance with public relations promoting the purchase of the Allebach property and the imposition of an open space tax. Additionally, Mr. Czajkowski presented an hourly rate sheet for any assistance with formulation of a PAC to help with promoting the referendum leading up to the primary election in May. Mr. Canavan noted some language that he wanted struck from the sheet. Supervisor Canavan moved to accept the proposal from Natural Lands Trust and the rate sheet, as amended. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Mr. Czajkowski reviewed the draft of the 2026 General Fund and Capital Reserve budgets. He noted that there was no anticipated tax increase for the General Fund. Mr. Czajkowski reviewed the anticipated revenues and expenditures noting that the General Fund contained a onetime payment of \$175,000 to the FVMR for capital purchases (1 ambulance), as well as one new police officer in the police portion of the budget. He noted that the Capital Fund included the purchase of the Allebach property. Supervisor Canavan suggested that Mr. Czajkowski look at increasing the earned income tax line item to more closely reflect the actual revenue received.

Mr. Czajkowski said that there was a need for a brief executive session to discuss a real estate matter. The Board will not be re-adjourning the meeting.

There being no further business, the meeting was adjourned at 8:31 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager

**LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS**

MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA

RESOLUTION 2025-36

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF LOWER SALFORD
TOWNSHIP REQUESTING A LOCAL SHARE ACCOUNT GRANT**

BE IT RESOLVED, that the Board of Supervisors of Lower Salford Township hereby requests a Statewide Local Share Account grant of One Million Dollars (\$1,000,000.00) from the Commonwealth Financing Authority to be used for renovations of Freedom Valley Medical Rescue station facilities located in Lower Salford Township ; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of Lower Salford Township does hereby designate Joseph S. Czajkowski, Township Manager/Secretary, as the official to execute all documents and agreements between Lower Salford Township and Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Joseph S. Czajkowski, duly qualified Secretary of Lower Salford Township, Montgomery County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a Work Session held on November 19th, 2025, and said Resolution has been recorded in the Minutes of Lower Salford Township and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Lower Salford Township, this 19th day of November, 2025.

**BOARD OF SUPERVISORS
LOWER SALFORD TOWNSHIP**

By: _____
Keith A. Bergman, Chairman,
Board of Supervisors

Attest: _____
Joseph S. Czajkowski, Secretary

**LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS**

MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA

RESOLUTION 2025 - 33

**A RESOLUTION OF LOWER SALFORD TOWNSHIP, MONTGOMERY
COUNTY, AUTHORIZING THE SUBMISSION OF A STATEWIDE LOCAL
SHARE ACCOUNT GRANT APPLICATION FOR A SECURE VEHICLE
STORAGE INITIATIVE**

Be it RESOLVED, that Lower Salford Township of Montgomery County hereby requests a Statewide Local Share Account grant of \$1,000,000 from the Commonwealth Financing Authority to be used for a 2-bay, 1,300 sq. ft. impound garage on our property, along with a 3,200 sq. ft. pre-engineered car port for the police vehicles.

Be it FURTHER RESOLVED, that the total cost of the project is \$1,891,975.77 and that Lower Salford Township commits to the remaining \$891,975.77 from the Capital Fund to ensure a successful project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Joseph Czajkowski, Township Manager, and Keith Bergman, Chairman of the Board of Supervisors, as the officials to execute all documents and agreements between Lower Salford Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Joseph Czajkowski, duly qualified Secretary of Lower Salford Township, Montgomery County, PA hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a Work Session held on November 19, 2025 and said Resolution has been recorded in the Minutes of Lower Salford Township and remains in effect as of this date.

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**BOARD OF SUPERVISORS
LOWER SALFORD TOWNSHIP**

By: _____
Keith A. Bergman, Chairman,
Board of Supervisors

Attest: _____
Joseph S. Czajkowski, Secretary