

# MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

July 15, 2025

The Meeting of the Board of Lower Salford Township Authority was held on July 15, 2025 at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:00 p.m. by Karl Janetka, Chairman.

## PERSONS IN ATTENDANCE:

Members: Karl Janetka, Chairman; David Scheuren, Vice-Chairman; Jim Natale, Treasurer; and David Spause, Assistant Secretary/Treasurer. ABSENT: Barry Bohmueller, Secretary

Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; Denise DuBree, Senior Financial Analyst; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

Mr. Janetka led all in the Pledge of Allegiance.

## APPROVAL OF MINUTES:

Upon the motion of Mr. Natale, seconded by Mr. Spause, the Board voted to approve the Minutes of the June 17, 2025 meeting and passed by unanimous vote.

## PUBLIC FORUM:

None.

## TREASURER'S REPORT:

The written report of the Treasurer dated July 15, 2025 was distributed and is attached to the Minutes as Exhibit "A." The activity of \$273,918.78 includes Operating Expenses of \$147,415.94, Capital Requisitions of \$59,373.69, PLGIT Procurement Card Operating Expenses of \$64,605.33, and Payroll, federal and state tax payments of \$61,897.51. There were \$6,004.33 of Professional Services Escrow Releases. There were no Maintenance Bonds. Upon the motion of Mr. Natale, seconded by Mr. Scheuren, the Board voted to approve the July 15, 2025 Treasurer's Report and passed by unanimous vote.

## SOLICITOR'S REPORT:

Mr. Mullin attended the monthly staff meeting. Agreement for 196 Main St. was signed. Agreement for 10 Schoolhouse Lane was signed. Agreement prepared for 130 Christopher Lane industrial building project. Waiting on response regarding TMDL matter; no guidance or formal decision received yet.

## PLANT OPERATIONS REPORT:

The Plant Operations Report dated July 15, 2025, was distributed, and is attached to these Minutes as Exhibit "D."

The monthly flow comparison reports for June 2024 and June 2025 were distributed to the Board Members and are attached to these Minutes as Exhibit "C."

Mainland Ridge PA Abandonment project bids awarding: The lowest bidder was KBC Construction for \$219,961. Upon the motion of Mr. Natale, seconded by Mr. Scheuren, the Board voted to approve the lowest bid and awarded to KBC Construction. The vote passed unanimously.

There was a NPDES Violation for Harleysville Plant for phosphorus limits.

#### BUSINESS MANAGER’S REPORT:

The written Business Report and Development Update dated July 15, 2025, was distributed and is attached to these Minutes as Exhibit “E”.

#### Development Update:

There was a formal request for dedication received from Highpointe at Salford development by John Rathfon but upon further discussion it was decided to hold off until after paving was completed.

10 Schoolhouse Road PSA and escrow account - Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted unanimously to execute the PSA and open an escrow account.

Creekside at Mainland Phase II application for sewer service. Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted unanimously to approve the application.

House Fire Resolution – Solicitor Mullin is preparing a draft for the August 6<sup>th</sup> workshop meeting

PLGIT Investment Account – update authorizations – need signature for Ms. Weimer to add new board members for signers on the account and to allow Ms. DuBree to be an administrator on the account.

Ms. Weimer and Ms. DuBree will meet with TD Bank staff on Wed, Aug 13<sup>th</sup> to make formal introductions and review of accounts.

#### OLD BUSINESS:

None

#### NEW BUSINESS:

Staffing Update – new hires are moving along and doing well.

#### EXECUTIVE SESSION:

None

#### ADJOURNMENT:

There being no further business, upon the motion of Mr. Janetka, seconded by Mr. Scheuren, the Board voted to adjourn the meeting at 7:45 p.m. by unanimous vote.

Respectfully submitted,

Denise DuBree