



Lower Salford Township Junior Township Supervisor Program

Purpose

- (1) To educate, inspire, and involve the youth of the Township in government and public affairs.
- (2) To provide input to the Township Board of Supervisors from young people as to matters of interest to them.
- (3) To provide for the dissemination of information about Township governance to high school-aged students through the participation of one of their peers.

Guidelines

- (1) The Board of Supervisors may appoint Junior Township Supervisors to serve terms not to exceed one year.
- (2) The term of office shall generally coincide with the academic school year, i.e. September through August.
- (3) The Junior Township Supervisor shall be a U.S. citizen, a resident of Lower Salford Township, and, along with maintaining residency during term of service, shall be a student in his/her junior or senior year of high school (enrolled in a public or private high school, vocational- technical school, charter school, or a home-schooled student).
- (4) Candidates for the position shall submit a written application to the Board of Supervisors, along with a one-page cover letter highlighting the applicant's interest in the position, as well as no more than three letters of recommendation from any of the following:
 - ☐ Resident of Lower Salford Township (Non-immediate family)*
 - ☐ High School Teacher/Administrator (whether or not a Township resident)
 - ☐ Community Service Organizer, Coach, Clergy (whether or not a Township resident).

The applicant shall submit to an interview by the Board of Supervisors or any Supervisor(s) designated by the Board to conduct such interviews.

*For the purposes of this section, "immediate family" shall include a parent, grandparent, brother, or sister.

- (5) Appointments shall be at the sole discretion of the Board of Supervisors (by majority vote). Supervisors may take into consideration any or all of the following, but are not limited to these criteria: previous volunteering/work done for the Township, length of Township residency, scholastic achievement, extra-curricular activities, recommendations, and evaluation during oral interview process.
- (6) After considering all submissions, the Board of Supervisors shall appoint one student at a regularly scheduled meeting. The Board retains the right to appoint more than one student, but under no circumstances shall it appoint more than three.
- (7) At the discretion of the Board of Supervisors, a successful candidate may be appointed to one of the Township's other various boards or committees in place of, or in addition to, the Board of Supervisors.
- (8) The Junior Township Supervisor shall be sworn in upon appointment and take an "oath of office."
- (9) The Junior Township Supervisor shall not receive compensation.
- (10) The Junior Township Supervisor may be removed by the Board of Supervisors (by majority vote) for any reason.
- (11) A new appointment may be made by the Board of Supervisors to complete any unexpired term.
- (12) The Junior Township Supervisor, with the exception of executive sessions, shall be permitted to attend all meetings of the Board and its committees and shall be permitted to participate fully in those proceedings, except that he/she shall not be afforded the right to vote on any matter, nor shall he/she take any action or have any express or implied authority to take official action, represent, or otherwise bind the Township.
- (13) The Junior Township Supervisor, when acting within the scope of these guidelines, shall be regarded as an official of the Township for purposes of the application of sovereign immunity.
- (14) The Township Manager, his/her designee, or other Board-designated official, will oversee all matters related to the administration of the Junior Township Supervisor program, including recruiting prospective candidates, screening applications to ensure completeness, and the dissemination of material to the Board of Supervisors.