**MINUTES**

LOWER SALFORD TOWNSHIP AUTHORITY 15, October 2024

The Meeting of the Board of the Lower Salford Township Authority was held on October 15, 2024, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Dave Scheuren, Vice-Chairman.

PERSONS IN ATTENDANCE:

1. Member: Dave Scheuren, Vice-Chairman; Jim Natale, Treasurer; Barry Bohmueller, Secretary and Dave Spause, Assistant Secretary/Treasurer.
2. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

APPROVAL OF MINUTES:

Upon the motion of Mr. Spause, seconded by Mr. Bohmueller, the Board voted to approve the

Minutes of the September 17, 2024, meeting by a vote of 4 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER’S REPORT:

The written report of the Treasurer, dated October 15, 2024, was distributed and is attached to the Minutes as Exhibit “A.” The activity of $291,081.29 includes Operating Expenses for $111.486.38, Capital Requisitions for $92,920.89, PLGIT Procurement Card Operating for $24,805.47, and $62,498.55 for payroll, federal and state tax transfers. There were $5,823.00

of Professional Services Escrow Releases, and no Construction Escrow releases. There were no Maintenance Bonds. Upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to approve the October 15, 2024, Treasurer’s Reports by a vote of 4 in favor, 0 against.

SOLICITOR’S REPORT:

Mr. Mullin reported on attending the monthly staff meeting. Per the township’s request, the Authority’s engineer is in the process of drafting specifications for back-up generators.

PLANT OPERATIONS REPORT:

1. The Plant Operations Report dated October 15, 2024, was distributed, and is attached to these Minutes as Exhibit “D.”
2. The monthly flow comparison reports for September 2023 and September 2024 were distributed to the Board Members and are attached to these Minutes are Exhibit “C.”
3. **2025 Preliminary Capital Budget –** Copies of the 2025 Preliminary Capital Budget were distributed. Mr. Forwood will review it in detail at the next meeting.
4. **Grant Programs –** Mr. Forwood reported on the application process for the Local Share Account Statewide Grant Program. The Authority will submit applications for the Harleysville Pike Sewer Replacement and the Mainland Wet Weather Project. Both projects will include a request for $1,000,000. The applications will be submitted by November 30, 2024.

BUSINESS MANAGER’S REPORT:

1. The written Business Report dated October 15, 2024, was distributed and is attached to these Minutes as Exhibit “E”.
2. **2025 Preliminary Operating Budget –** Copies of the Budget memo and 2025 Preliminary Operating Budget were distributed and reviewed in detail with the Board. Updates will continue and will be presented at the next meeting.
3. **2025 Meeting Schedule and Holiday Schedule –** Copies of the 2025 meeting and holiday schedules were distributed. The Board agreed to the schedules as presented.
4. **Mainland Pointe Addendum to Agreement for Construction of Sewer Lines –** Upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to execute the Mainland Pointe Addendum to the Agreement for Construction of Sewer Lines by a vote of 4 in favor, 0 against.
5. **PLGIT New CD Purchase –** A new CD was purchased with a maturity date of 8/29/25 at an interest rate of 4.5%.
6. **Staffing Update –** The part time office position was posted on the Township**’s** website. One resume has been received to date.
7. **Development Summary –** Ms. Weimer reviewed the developments under construction and those that are currently under plan review with the Authority.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to adjourn the meeting at 8:48 p.m. by a vote of 4 in favor, 0 against.

Respectfully submitted,

Connie Weimer