MINUTES

# LOWER SALFORD TOWNSHIP AUTHORITY 6, November 2024

The Meeting of the Board of the Lower Salford Township Authority was held on November 6, 2024, in person and via Zoom. The meeting was called to order at 7:00 a.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

A. Members: Karl Janetka, Chairman; Jim Natale Treasurer; and Barry Bohmueller, Secretary and Dave Spause, Assistant Secretary/Treasurer

B. Staff: Craig Forwood, P.E. Operations Manager; Connie Weimer, Business Manager.

# APPROVAL OF MINUTES:

Upon the motion of Mr. Spause, seconded by Mr. Janetka, the Board voted to approve the Minutes of the October 2, 2024, meeting by a vote of 4 in favor, 0 against.

# PUBLIC FORUM:

None.

# OPERATIONS MANAGER:

**A. Status Long Range Projects –** Mr. Forwood presented his report. A copy of the report is included with these minutes. The Quarry Road project remains under review with DEP. There has been no response from the Salford Meadows HOA to schedule a meeting to discuss an easement. Sewer Specialties contractor has been cleaning and televising the sewer lines. The Authority engineer is researching another option for the Mainland Plant centrifuge. There are two grant applications in process to replace a portion of the Harleysville Pike sewer main and the Mainland Plant Wet Weather project.

**B. Flow Meter Purchase –** Mr. Forwood presented a quote from Exeter Supply Company to purchase 6 I tracker flow meters at a cost of $16,950. The meters can be placed from above which eliminates the staff from entering the manhole. There are funds in the collection system line item of the capital budget. Upon the motion of Mr. Janetka, seconded by Mr. Natale, the Board voted to approve the purchase of 6 flow meters at a cost of $16,950, by a vote of 3 in favor, 0 against.

**C. Update Technical Specifications –** Mr. Forwood reported on the changes to the technical specs which will now include the details for a permanent generator on projects with a private pump station serving multiple units. Mr. Janetka requested the specifications include the requirement to epoxy coat manholes downstream of a new force main connection. Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve the updates to the Authority’s technical specifications including the requirement to epoxy coat manholes downstream of a new force main connection, by a vote of 3 in favor, 0 against.

# BUSINESS MANAGER:

**A. 2025 Preliminary Operating Budget** – A copy of the preliminary 2025 consolidated budget was distributed. This is a work in process as updates will be provided at each of the next Authority meetings.

* The Delaware Valley Health Trust rate stabilization fund (RSF) for 2025 is $24,855 which is slightly less than 2024. Upon the motion of Mr. Bohmueller, seconded by Mr. Janetka, the Board voted to approve the use of the $24,855 RSF for the 2025 premiums by a vote of 3 in favor, 0 against.
* The Delaware Valley Workers Compensation Trust rate stabilization fund (RSF) for 2025 is $191. Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve the use of the $191 RSF for the 2025 premiums by a vote of 3 in favor, 0 against.

# OLD BUSINESS:

Staffing Update – There were two candidates interviewed for the part-time position.

# NEW BUSINESS:

**Grants -** The Authority will be submitting two applications for the Local Share Account Statewide Grant program. The projects include the Harleysville Pike Sewer Replacement Project and the Mainland Wet Weather Project. Both applications will request funds of $1,000,000. The Authority requested letters of support from our local and state representatives.

The Authority received notification of the grant award of $650,000 for the Manor and Alderfer Road Sewer Replacement project and $244,000 for the Mainland Plant Streambank Restoration project.

**Cassell Road Sewer Inquiry** – The Authority received an inquiry to service a project at 110 Cassell Road. At this time, the property is not under contract. It was suggested the representative of the organization attend the next Authority meeting to discuss the potential project with the Board.

**Peter Becker Community Franconia Township** – The Authority received notification from a representative of PBC regarding the construction of 45 new independent living units. The Authority has not been notified by Franconia Sewer Authority of the project.

# EXECUTIVE SESSION:

None

# ADJOURNMENT:

There being no further business, upon the motion of Mr. Janetka, seconded by Mr. Natale, the Board voted to adjourn at 7:45 a.m. by a vote of 3 in favor and 0 against. Mr. Spause left the meeting early.

Respectfully Submitted,

Connie Weimer