

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

January 15, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Chief Tom Medwid, Lower Salford Township Police Department; and Stephanie Butler Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Supervisor Canavan moved to approve the minutes from the November 20, and December 3, 2024, Work Sessions. Supervisor Scheuren seconded the motion, and the motion passed unanimously.

There was no public works report.

Stephanie Butler, Township Traffic Engineer updated the Board on the Yoder Road and Kulp Road, Yoder Road and Fretz Road and Clemens Road intersection traffic studies. Both Mrs. Butler and Chief Medwid felt that the increased volume at each intersection had increased enough to warrant the studies. Additionally, Chief Medwid asked that the Board consider a traffic study at the intersection of Store and Morris Roads as well. The board agreed that the studies are warranted and asked Stephanie to put a proposal together for them.

Chief Medwid reported that hiring process for the new office is moving forward. He said that the department received 24 applications and that 5 warranted moving forward with interviews. He said that the interviews are scheduled for Monday, January 20<sup>th</sup>.

Mr. Beuke reported that the Building and Zoning Department has received 12 building permits thus far in the month of January. Mike said that in 2024 there were 64 new dwellings constructed in the Township. The department carried out 2015 inspections and issued 27 commercial use and occupancy permits. Mr. Beuke said that the Planning Commission will be reviewing the following at their January 28<sup>th</sup> meeting; 645 Store Road (4 lot subdivision), 130 Christopher Lane amended land development approval (change in use from previous approval) and 310 Covenant Lane addition to church (17,700 square feet). He said that the Commission will be reviewing the Village Commercial District amendments and the Right of Way Map amendment.

Chairman Bergman read a proclamation in honor of Township resident Mae Grafton's 106<sup>th</sup> birthday.

Mr. Czajkowski informed the Board that the administration was looking at the possibility of changing the work schedule of township administrative employees. It was hoped that the change would allow the Township Offices to be open more hours each week and to improve the work experience of the employees. The Manager said that he would update the Board as the process progresses.

There being no further business, the meeting was adjourned at 8:25 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

February 4, 2025

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Chief Tom Medwid, Lower Salford Township Police Department; and Grace Kelley, Special Projects Coordinator.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Doug Jones introduced Tony Ganguzza of Boyle Construction. Mr. Ganguzza updated the Board on the Community Center project noting that the building has been moved from the area adjacent to the "Teachers Lot" to the Community Center buildings adjacent to the pools. The plans for the building were reviewed with the Board. The Board asked if there would be movable partitions between the multipurpose rooms in case larger spaces were needed. Mr. Ganguzza said that that was being discussed. Additionally, the Board suggested the 1<sup>st</sup> and 2<sup>nd</sup> floor bathrooms be located above/below one another so as to limit the need for running utilities throughout the building. Overall, the Board was pleased with the latest iteration. Mr. Ganguzza said that he and Township staff would be meeting next week with Barry Isett Associates to discuss the site work for the center.

Mr. Jones reported that there has been little progress on the Bergey Road Mill Bridge. Additionally, he said that we are still waiting for the final plans for the Roberts Road bridge demolition project. Doug said that the large trees have been removed on Yoder Road in anticipation of the sidewalk installation project. Doug informed the Board that the upgrade to the routes 113/63 traffic signal was complete and functioning. The upgrade to the Main Street Edaptive system is underway. Doug noted that there has been an issue with the fiber-optic cable between 113 and Oak Drive, a squirrel chewed through the line and will be replaced. Doug said that the crew will be widening a portion of Yoder Road for the installation of a bike lane. Doug updated the Board on the James House demolition

project informing the board that we are working with PECO to get the utility poles removed and have any asbestos mitigated. Doug noted that there have been 8 snow events since the beginning of the Winter season. While we have not received a lot of snow, we have used a lot of salt. We are expecting more snow/ice later this week. Doug said that the new articulating plow was working great. Doug thanked Supervisor Dave Scheuren who hooked up the Township with some excellent (slightly used) playground equipment from the Delaware County IU. He said that they will be looking to install the equipment at various parks in the Township.

Chief Medwid reported that the hiring process for the new officer is moving forward. He said that they have made a conditional offer to an applicant who comes to the Township with a number of years' experience in Montgomery County. He is scheduled for his physical and psychological exams this week. Hope to have him before the Board for approval later in the month.

Mr. Beuke reported that the Building and Zoning Department has received 35 building permits in the month of January. Mike said that the Board will be considering the preliminary plan approval for 196 Main Street. He said the final plan will go before the Planning Commission later this month. Mike said that the Chinmaya Mission will be before the board for an extension of their approval. Mr. Beuke said that the Planning Commission will also review the VC district and Right of Way amendments to the zoning ordinance.

Mr. Czajkowski reviewed the minutes of the January 6, 2025 Board meeting and the agenda of the Board's February 5, 2025 meeting.

Grace Kelley, Special Project Coordinator, reviewed the proposal to install inclusive playground equipment adjacent to the Alderfer Road Park playground. Grace told the Board that we would be making application to the Montco 2040 and DCNR grant programs. The Board was supportive of this project and suggested she speak with local organizations who would take advantage of this type of facility.

There being no further business, the meeting was adjourned at 8:22 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager