**MINUTES**

LOWER SALFORD TOWNSHIP AUTHORITY 17, December 2024

The Meeting of the Board of the Lower Salford Township Authority was held on December 17, 2024, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

1. Member: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Jim Natale, Treasurer; and Dave Spause, Assistant Secretary/Treasurer.
2. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; Tom Duffy, P.E., Gilmore Associates, Authority Engineer, and Sean Cullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

APPROVAL OF MINUTES:

Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted to approve the

Minutes of the November 19, 2024, meeting by a vote of 4 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER’S REPORT:

The written report of the Treasurer, dated December 17, 2024, was distributed and is attached to the Minutes as Exhibit “A.” The activity of $293,627.07 includes Operating Expenses for $102,112.83, Capital Requisitions for $107,370.40, PLGIT Procurement Card Operating for $22,717.17, and $61,426.67 for payroll, federal and state tax transfers. There were $7,970.57

of Professional Services Escrow Releases, and no Construction Escrow releases. There were no Maintenance Bonds. Upon the motion of Mr. Natale, seconded by Mr. Scheuren, the Board voted to approve the December 17, 2024, Treasurer’s Reports by a vote of 4 in favor, 0 against.

SOLICITOR’S REPORT:

Mr. Cullin reported on the easement revisions for the Farmview Drive parcel. The developer of 709 Harleysville Pike requested draft agreements for the project.

ENGINEER:

Mr. Duffy discussed an alternative option for the proposed centrifuge at the Mainland Plant. This would include a thermal process with a preference to install two centrifuges which could be done in several phases. Mr. Duffy and Mr. Forwood will be touring a plant in February where the system is installed. The Board requested a written report with the estimated costs for the project. No decision was made at this time.

PLANT OPERATIONS REPORT:

1. The Plant Operations Report dated December 17, 2024, was distributed, and is attached to these Minutes as Exhibit “D.”
2. The monthly flow comparison reports for November 2023 and November 2024 were distributed to the Board Members and are attached to these Minutes are Exhibit “C.”
3. **2025 Capital Budget –** Mr. Forwood reviewed two additions to the capital budget which includes the replacement of the orbal slide gates at the Mainland Plant and painting the pump floor at the Harleysville Plant.
4. **Harleysville Plant Storm Flow Gate and Actuator –** Mr. Forwood presented a quote from Eastern Environmental Contractor Inc. in the amount of $57,700 to supply and install a motor operated slide gate. Upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted to approve the Eastern Environmental Contractors Inc. quote of $57,700 by a vote of 4 in favor, 0 against.

 BUSINESS MANAGER’S REPORT:

1. The written Business Report dated December 17, 2024, was distributed and is attached to these Minutes as Exhibit “E”.
2. **Resolutions:** Upon the motion of Mr. Spause, seconded by Mr. Natale, the Board voted to approve Resolution No. 24-12-17a, No. 24-12-17b, No. 24-12-17c, by a vote of 4 in favor, 0 against.
	1. **Resolution No. 24-12-17a**; **Resolution establishing 2025 Budgets for the Lower Salford Township Authority**
	2. **Resolution No. 24-12-17b**; **Resolution to Maintain the Annual Sewer Rental Charges for 2025**
	3. **Resolution No. 24-12-17c; Resolution establishing the Fee Schedule effective January 1, 2025**
3. **Execute 2024 Financial Audit Engagement Letter with Maillie -** Upon the motion of Mr. Janetka, seconded by Mr. Scheuren, the Board voted to execute the Maillie 2024 engagement letter by a vote of 4 in favor, 0 against.
4. **Development Summary –** Ms. Weimer reviewed the developments under construction and those that are currently under plan review with the Authority. The Authority received an inquiry regarding the possibility of connecting a vacant lot on Morwood Road to public sewer. The parcel is currently outside of the current 537 Plan. A resident on Shady Nook Road inquired about connecting to public sewer.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Natale, seconded by Mr. Spause, the Board voted to adjourn the meeting at 8:40 p.m. by a vote of 4 in favor, 0 against.

Respectfully submitted,

Connie Weimer