

**LOWER SALFORD TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING AGENDA  
7:30 p.m. Monday, January 6, 2025**

1. Meeting called to order by temporary Chairman, Joseph S. Czajkowski
2. Pledge of Allegiance
3. Public Discussion Period
4. Reorganization of Board of Supervisors
  - Election of Chairman
  - Election of Vice Chairman

Motion to approve agenda items 5 through 22 as listed below.

5. Motion for the reappointment of the following for 2025:
  - Solicitor - Law Firm of Wisler Pearlstine, LLP
  - Consulting Engineers – CKS Engineering
  - Traffic Engineers – Bowman
  - Township Manager - Joseph S. Czajkowski
  - Secretary-Treasurer - Joseph S. Czajkowski
  - Assistant to the Township Manager – Holly Hosterman
  - Zoning Officer/Building Official – Michael Beuke
  - Building Inspector/Fire Safety Inspector – Keystone Municipal Services
  - Solicitor for Zoning Hearing Board- Marc Jonas, Esquire
  - Solicitor for UCC Appeals Board - Robert L. Brant & Associates, LLC
  - Independent Auditor – Maillie, LLP
  - Pension Actuary – Conrad Seigel
6. Motion to appoint individual positions on the various Township Commissions and Boards listed below:
  - A) Zoning Hearing Board (3-year term)
    1. John Frankenfield – term ending 2027
    2. Christine Schreiner (Alternate)
  - B) Planning Commission (4-year term)
    1. Joe Harwanko – term ending 2028
    2. Scott Bamford – term ending 2028
  - C) Park Board (5-year term)
    1. Ryan Beltz – term ending 2029
  - D) Communications Committee (3-year term)
    1. John Del Pizzo – 2027
    2. Harry Solimeo – 2026

- E) Lower Salford Township Authority (5-year term)
    - 1. David Scheuren – term ending 2029
  - F) Indian Valley Regional Planning Commission (annual appointment)
    - 1. Keith Bergman
    - 2. David Goodman
  - G) Recreation Authority (5-year term)
    - 1. James O'Malley – term ending 2029
    - 2. Kevin McCloskey – term ending 2027
  - H) UCC Appeals Board (5-year term)
    - 1. Stephen Shaffer – term ending 2029
  - I) Industrial Development Authority (5-year term)
    - 1. Scott Bamford – term ending 2029
  - J) Police Committee (3-year term)
    - 1. Steve Moyer – term ending 2027
    - 2. Barry Bohmueller – term ending 2027
7. Motion to appoint Doug Johnson to the Vacancy Board for 2025. (The Vacancy Board consists of the Board of Supervisors and one registered voter. The purpose of this Board is to fill an elected office left vacant through disability or resignation.)
  8. Motion to appoint Holly Hosterman to the Northern Montgomery County Recycling Commission
  9. Motion to appoint Ryan Nase as Deputy Fire Marshal for 2025.
  10. Motion to reappoint Fire Police presently active for the year 2025.
  11. Motion to reappoint Thomas Medwid as Emergency Operations Coordinator and to appoint Cory Moyer, Vince Medveckus and Elliot Towles as Deputy Emergency Operations Coordinators for the year 2025.
  12. Motion to reappoint Kevin Shelly as voting delegate at the State Association of Township Supervisors Convention.
  13. Motion re-enacting and re-imposing the Earned Income Tax for 2025 and further that Berkheimer Associates is recognized as Earned Income Tax Collector as designated by the Montgomery County Tax Collection Committee pursuant to Act 32.
  14. Motion designating Harleysville Bank as primary depository for Township funds for 2025.
  15. Motion designating PLGIT as depository for Recycling Fund and various maintenance agreements, TD Bank for developer escrow funds and Harleysville Bank for golf course funds.

16. Motion designating Univest as Investment Management Agency for the Lower Salford Township Police Pension Fund and the Non-Uniformed Employees & Township Authority Pension Fund.
17. Motion Confirming the IRS Standard Mileage Reimbursement rate of 70 cents per mile.
18. Motion to appoint Mallie, LLP as the Township Independent Auditor for the 2024 financial statement audit.
19. Motion to recommend to the Board of Auditors that the Treasurer's Bond be set in the amount of \$3,500,000 for 2025.
20. Motion to accept the 2025 Budget figures for both Police and Non-Uniformed pensions as calculated by the Actuary and included in the budget.
21. Motion to approve all wages and pay ranges for Township employees as designated in the Budget for 2025.
22. Motion of Board of Supervisors to appoint a committee consisting of the Manager and his designate to open and read sealed bids other than at a Board of Supervisors meeting.
23. Motion designating the following:
  - A) The first Wednesday of the month as the regular public meeting of the Board of Supervisors to begin at 7:30 p.m.
  - B) A public work session the day prior to the Board meeting at 7:30 a.m., in addition to the third Wednesday of each month at 7:30 a.m.(excluding the July & August third Wednesday meetings).
24. Announcement that monthly meetings of Township advisory boards and committees for the year 2025 will be held in person at the Township Building, 379 Main Street, Harleysville, PA as follows:
  - Planning Commission - 4<sup>th</sup> Wednesday - 7:30 p.m.\*
  - Zoning Hearing Board – as advertised
  - UCC Appeals Board – as advertised
  - Lower Salford Industrial Development Authority – as advertised
  - Park Board - 4<sup>th</sup> Tuesday - 7:00 p.m.\*\*
  - Recreation Authority – 4<sup>th</sup> Thursday – 7:00 p.m.\*\*\*
  - Police Committee – 2<sup>nd</sup> Thursday in odd-numbered months – 1:00 p.m.
  - Communications Committee – Third Wednesday of each month at 7:30 p.m.
  - Sewer Authority - 3<sup>rd</sup> Tuesday - 7:30 p.m.\*\*\*\*
  - Board of Auditors - reorganization meeting January 7th at 1:00 p.m.
  - Indian Valley Regional Planning Commission at Franconia Township, 671 Allentown Road – Fourth Tuesday of every other month beginning in January at 7:00 p.m.

- \* except for the July and August meetings which will be combined and held on August 13 and the November and December meetings which will be combined and held on December 10
- \*\* except for the May, August, November, and December meetings, which are cancelled
- \*\*\* except for the January and November meetings, which are cancelled. The December meeting will be held on December 11.
- \*\*\*\* The Authority will conduct workshop meetings at 7:00 a.m. on the first Wednesday of every month at 57 Main Street, Harleysville, except for January and July meetings, which are cancelled.

25. Announcement that non-uniformed employee holidays for 2025 are as follows: New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day (after 12:00 noon) Christmas Day, Birthday and 7 personal days which include 3 days for death in the family. (Police Department Holidays as per collective bargaining agreement.)
26. Consent Agenda:
  - A.) Approve the minutes of the December 4, 2024 meeting as posted
  - B.) Approve payment of the regular monthly bills as presented by the Treasurer
  - C.) Approve the December 2024 Treasurer's Report as posted
27. Committee Reports
  - Park Board
  - Zoning Hearing Board
  - Fire Chief
  - Freedom Valley Medical Rescue
  - Recreation Authority
  - Communications Committee
28. Old Business
29. New Business
  - A.) Resolution 2025-01 – Amending and Reestablishing the Fee Schedule for Certain Services Rendered by Lower Salford Township
  - B.) Resolution 2025-02 - Setting the Police Department Contribution to the Pension Fund
  - C.) Resolution 2025-03 - Authorizing Disposal of Township Property Valued at \$2,000 or Less.
30. Discussion Period
31. Motion for Adjournment

2025 Upcoming Meetings:

Police Committee:  
Jan. 9 @ 1:00 p.m.

Park Board:  
Jan. 28 @ 7:00 p.m.

Trails Committee:  
No Meeting Scheduled

Zoning Hearing Board:  
No Meeting Scheduled

Planning Commission:  
Jan. 22 @ 7:30 p.m.

Auditors Reorganization:  
Jan. 7 @ 1:00 p.m.

Sewer Authority:  
Jan. 21 @ 7:30 p.m.

Recreation Authority:  
Feb. 27 @ 7:00 p.m.

Communications Committee:  
Jan. 15 @ 7:30 p.m.

Next Resolution No. 2025-04

Next Ordinance No. 2025-01