

LOWER SALFORD TOWNSHIP
BOARD OF AUDITORS
MINUTES
January 3, 2024

Township Manager Joseph Czajkowski called the annual meeting of the Board of Auditors to order at 1:03 p.m. Those present included Auditors Dr. John Nase, Andrea Dauphinee and James Natale.

Dr. Nase reviewed the current terms of office as follows:

Dr. John Nase– term expires 12/31/25

James Natale – term expires 12/31/29

Andrea Dauphinee – term expires 12/31/27

No members of the public were present for this publicly advertised meeting and the next agenda item, the election of officers for the calendar year 2024, was then addressed. Mrs. Dauphinee made a motion to nominate Dr. John Nase to serve as Chairman for 2024. Mr. Natale seconded the motion, and it was passed unanimously. Dr. Nase then nominated Andrea Dauphinee to serve as Vice Chairman. Mr. Natale seconded the motion, and it passed unanimously.

The Board reviewed the minutes from the January 4, 2023, Board of Auditors Meeting. Mr. Natale moved to approve the minutes as submitted. Mrs. Dauphinee seconded the motion. The minutes were approved unanimously.

Mr. Natale moved to approve the treasurer’s bond in the amount of \$3,500,000. Mrs. Dauphinee seconded the motion. The bond amount was approved unanimously.

Mr. Czajkowski reported that Maillie, LLP was re-appointed independent auditors, by the Board of Supervisors, for the audit of the 2023 Township accounts. Their services would include the filing of a report with the Commonwealth Department of Community and Economic Development no later than March 31. This ensures a timely payment of the Township’s gasoline tax allocation in April. Dr. Nase asked that the auditors be prepared to provide a brief overview of the document.

There being no additional business, Dr. Nase made a motion to adjourn at 1:15 p.m. Mr. Natale seconded, and it was so ordered.

Respectfully submitted,

Joseph S. Czajkowski
Township Manager