**MINUTES**

LOWER SALFORD TOWNSHIP AUTHORITY 19, November 2024

The Meeting of the Board of the Lower Salford Township Authority was held on November 19, 2024, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

1. Member: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Jim Natale, Treasurer; Barry Bohmueller, Secretary and Dave Spause, Assistant Secretary/Treasurer.
2. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; and Paul Mullin, Esq., Hamburg, Rubin, Mullin, Maxwell, & Lupin, Authority Solicitor.

APPROVAL OF MINUTES:

Upon the motion of Mr. Spause, seconded by Mr. Scheuren, the Board voted to approve the

Minutes of the October 15, 2024, meeting by a vote of 5 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER’S REPORT:

The written report of the Treasurer, dated November 19, 2024, was distributed and is attached to the Minutes as Exhibit “A.” The activity of $322,412.86 includes Operating Expenses for $149,859.76, Capital Requisitions for $99,493.92, PLGIT Procurement Card Operating for $11,332.29, and $61,726.89 for payroll, federal and state tax transfers. There were $5,462.50

of Professional Services Escrow Releases, and no Construction Escrow releases. There were no Maintenance Bonds. Upon the motion of Mr. Natale, seconded by Mr. Bohmueller, the Board voted to approve the November 19, 2024, Treasurer’s Reports by a vote of 5 in favor, 0 against.

SOLICITOR’S REPORT:

Mr. Mullin reported that DEP provided a preliminary response to the developer’s engineer that the HOA could own the low-pressure force main for the 488 Harleysville Pike project. The engineer for the project questioned the Authority’s requirement for a permanent generator.

One of the Farmview Drive easements was finalized.

There was a discussion on how a change in zoning could impact the Authority’s sewer capacity. Based on a recent inquiry to develop the Cassell Road parcel, a zoning change could have a significant impact on the Authority. Ms. Weimer is to redistribute the Authority’s engineer’s memo regarding sewer capacity and the 537 Plan.

PLANT OPERATIONS REPORT:

1. The Plant Operations Report dated November 15, 2024, was distributed, and is attached to these Minutes as Exhibit “D.”
2. The monthly flow comparison reports for October 2023 and October 2024 were distributed to the Board Members and are attached to these Minutes are Exhibit “C.”
3. **2025 Preliminary Capital Budget –** Copies of the 2025 Preliminary Capital Budget were distributed. He discussed the project to relocate the servers from the business office. He suggested contacting the Perkiomenville Watershed organization when the Authority moves forward with the Mainland Plant Streambank project. He provided photos of the Mainland garage area and the project to remove a wall. This would allow for easier vehicle access. The auxiliary sand filter system that is under review would eliminate the need for an EQ tank. The Quarry Road project is estimated to start late next year.
4. **Harleysville Plant –** Mr. Forwood provided a memo detailing the four options for the chemical lift. The jib crane option is the most feasible option. He will prepare a final cost estimate for an upcoming meeting. The cost for the storm flow gate and actuator were not received in time for the meeting.

 BUSINESS MANAGER’S REPORT:

1. The written Business Report dated November 19, 2024, was distributed and is attached to these Minutes as Exhibit “E”.
2. **2025 Preliminary Operating Budget –** Copies of the Budget memo and 2025 Preliminary Operating Budget were distributed and changes from the previous meeting were reviewed.

The Board discussed an increase in the sewer rental rates and wage rates, but no decision was made at this time. Ms. Weimer is to provide additional information for the next meeting.

1. **Resolution No. 24-11-19a -Resolution for Local Share Account Statewide Grant Program Harleysville Pike Sewer Replacement Project -** Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve Resolution No. 24-11-19a for the Local Share Account Statewide Grant Program Harleysville Pike Sewer Replacement Project application by a vote of 5 in favor, 0 against.
2. **Resolution No. 24-11-19b -Resolution for Local Share Account Statewide Grant Program Mainland Wet Weather Project –** Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve Resolution No. 24-11-19b for the Local Share Account Statewide Grant Program Mainland Wet Weather Project application by a vote of 5 in favor, 0 against.
3. **Oak Ridge Pump Station Abandonment Project Farmview Drive Sanitary Sewer Easement and Compensation Agreement -** Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to execute the Sanitary Sewer Easement Agreement and Compensation Agreement for the Farmview Drive property by a vote of 5 in favor, 0 against.
4. **Development Summary –** Ms. Weimer reviewed the developments under construction and those that are currently under plan review with the Authority. The Authority received an inquiry from the engineer for the Peter Becker Community regarding a project to construct 45 independent living units. A response was provided to the engineer to confirm the units were included in the original planning module.

OLD BUSINESS:

**Staffing Update** – There has been a limited response to the Authority’s part time position. Ms. Weimer requested the Board consider revising the position to full-time which would provide additional coverage for the business office. The Board approved the request.

NEW BUSINESS:

**Grant Funds** – The Board requested an article be included in the next township newsletter about the funds awarded for the two Authority projects.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Spause, seconded by Mr. Scheuren, the Board voted to adjourn the meeting at 9:08 p.m. by a vote of 5 in favor, 0 against.

Respectfully submitted,

Connie Weimer