

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

November 20, 2024

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; and Chief Tom Medwid, Lower Salford Township Police Department.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Supervisor Canavan moved to approve the minutes from the October 16, and November 6, 2024, Work Sessions. Supervisor Scheuren seconded the motion, and the motion passed unanimously.

Doug Jones gave an update on the status of the Bergey Mill Road Bridge noting that Haines and Kibblehouse had begun the demolition of the bridge.

Doug said that the County has not forwarded any plans for the demolition of the Roberts Road bridge.

Mr. Jones said that we were in discussions with the property owners along the Yoder Road sidewalk project and had reached an agreement on the removal of the trees in the project area.

Doug said that he has been speaking with the property owners along the Main St./Ruth Road sidewalk project about the relocation of their signs. Discussions with Smile Realty continue about their contribution to the sidewalk installation on their portion of the project.

Additionally, he said that the 113/63 signal upgrade project has been completed and we are waiting for PennDOT to complete their inspection of the new signal. He said that the signal was not yet connected to the adaptive system.

Doug noted that the scoping forms for the Green Light Go application for the signals at Main and Maple and Main and Kulp will be submitted this week.

Mr. Jones said that the department has aerated, top dressed and seeded the fields at Park Avenue. He said that growth blankets will be installed to help with establishing the grass.

Doug asked that the Board adopt Resolution 2024-19 for the LSA grant application, for the construction of a new police impound garage and police vehicle canopy. Supervisor Canavan moved to adopt Resolution 2024-19. Supervisor Krauss seconded the motion. The motion passed unanimously.

Other items the department is working on include repairs to the curb at the intersection of Ruth Road and Eastwoods Drive, and drainage repairs on Old Skippack Road.

Chief Medwid reported that there was a gas leak at the Village Square apartments earlier in the week. He said that the residents were evacuated for about an hour until the gas was shut off and the leak repaired.

Mr. Beuke reported that the Building and Zoning Department has received 41 building permits thus far in the month of November. Mike said that there were no ZHB applications for December. He noted that the PC would be meeting on December 12th for their joint November/December meeting. They are scheduled to review the proposed right of way amendments as well as the minor subdivision application for the property at the corner of Morwood and Fallowfield roads.

Rick Mast, Engineer for the applicant, gave an overview of the waiver requests for the property at 773 Cressman Road. He noted that they were looking for a waiver from the tree removal and building setback. The Board said that the applicant should go back to the Planning Commission to get their feedback on the waivers as these had not been requested during the original land development review.

Mr. Czajkowski reviewed the list of expiring appointments for boards and commissions. He said that Jean Campbell would be stepping down from her position on the Communications Committee and as the Alternate to the Zoning Hearing Board. He said that the staff will reach out to the folks who recently

applied for the opening on the Planning Commission to see if there was any interest in either of these openings. Additionally, they would post the openings on the Township website and other social media.

Mr. Czajkowski introduced Jamie Schlesinger from PFM who gave an overview of the proposals received for the grant anticipation loan. He said that they were recommending M&T Bank's proposal with an interest rate of 3.98% and no prepayment penalty. Settlement on the loan is expected to take place on December 19th. Chris Brewer, Bond Counsel, reviewed Ordinance 2024-06 with the Board. He said that the ordinance was a requirement by the State. Supervisor Canavan moved to adopt the ordinance. Supervisor Krauss seconded the motion. The motion passed unanimously.

The Board went into executive session to discuss a personnel matter.

There being no further business, the meeting was adjourned at 8:10 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager

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BOARD OF SUPERVISORS MINUTES
WORK SESSION

December 3, 2024

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Chief Tom Medwid, Lower Salford Township Police Department, and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman asked those in attendance to join him in the Pledge of Allegiance.

Doug said that the contractor for the Bergey Mill Road bridge replacement project was removing the final span of the old bridge today.

Mr. Jones said that there was nothing to report on the Roberts Road bridge removal project.

Doug said that the trees located in the area of the Yoder Road sidewalk installation project are scheduled to be removed in January.

Doug reported that the Township solicitor was in communication with the attorney for Smile Realty regarding the sidewalk installation project and their responsibilities, still waiting for a response.

Mr. Jones said that the 63/113 traffic signal upgrade project final inspection was last week, and the signal is in the 30-day test period. He said that the adaptive system is now working.

Doug said that the scoping forms for the 2025 Green Light Go grant program for upgrading the signal at the intersections of Main and the Walmart Shopping center and the intersection of Main and Kulp have been submitted.

Doug said that the ARLE grant contract for the stripping of bike lanes through the township have been signed and the project will commence in the spring.

Doug said that the crews were working on the following projects: Repairing drainage issues at the intersection of Old Skippack Road and Groff's Mill, and the intersection of Freeman School and Salfordville Road.

Stephanie Butler, Township Traffic Engineer, reviewed the plans and cost estimates for the Kulp and Yoder Sidewalk connection. She said that there were two options; A) locating the sidewalk behind the current curbline, which would cost a total of \$115,000 (to be split 70/30% with Franconia Township) and option B) which would push the curbline away from the homes for a total cost of \$257,000 (again to be split 70/30 with Franconia). Supervisor Shelly said that he was not in favor of installing the sidewalk at this location. The Board asked for a third alternative, to include striping of a bike/pedestrian lane on the existing roadway.

Mrs. Butler reviewed the engineering and design proposal for the Stover Road bridge project. She said that the preliminary engineering would determine the size and cost of the project. The Township received a grant of \$3.5 million towards the project. Supervisor Scheuren made a motion to accept the proposal. Supervisor Krauss seconded the motion the motion passed unanimously.

Chief Medwid said that he has reviewed the succession plan for the department with the officers. He said that it was well received and that we are on schedule for implementation in March.

Mike Beuke reported that the Building and Zoning department issued 64 permits in November. Mike said that there are no Zoning Hearing Board applications for the month of December. He said that the Planning Commission meeting for November/December is scheduled for December 11. Mike said that there were a few items for discussion on tomorrow's Board meeting, they include the appointment of Terry Crippen to replace John Kennedy on the Commission, the Shihadeh subdivision land development consideration of approval. The Planning Commission will be reviewing the minor subdivision at the intersection of Morwood Road and Fallowfield Lane as well as the proposed right of way amendments.

Mr. Czajkowski reviewed the minutes of the November 6, 2024, Board meeting and the agenda for the December 4, 2024, regular meeting.

Mr. Czajkowski updated the Board on the Board and Commission appointments, noting that all openings have been posted to the Township website and social media. He also said that all residents who had expressed interest in the Planning Commission vacancy have been notified of the openings on the Communications Committee and Zoning Hearing Board alternate position.

Mr. Czajkowski asked for a brief executive session to discuss a matter of real estate.

There being no further business, the meeting was adjourned at 8:15 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager