

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

October 16, 2024

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Grace Kelley, Special Projects Coordinator and Chief Tom Medwid, Lower Salford Township Police Department.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Public Comment – There was no public comment.

Supervisor Canavan moved to approve the minutes from the September 18, and October 1, 2024, Work Sessions. Supervisor Scheuren seconded the motion and the motion passed unanimously.

Doug Jones reported that there has been no update on the status of the Bergey Mill Road Bridge project from the County. He has reached out to the contractor but has not yet heard back.

Doug said that the County has indicated that the Roberts Road bridge will be removed completely two feet below grade.

Mr. Jones said that we were in discussions with the property owners along the Yoder Road sidewalk project about the installation of a sidewalk along their property.

Doug said that he has been speaking with the property owners along the Main St./Ruth Road sidewalk project about the relocation of their signs. Discussions with Smile Realty continue about their contribution to the sidewalk installation on their portion of the project.

Doug said that Salford Quarry mitigation project has begun. He noted that many motorists are ignoring the road closed/detour signage. He said that he is working with the contractor to work out a solution to the problem.

Mr. Jones gave an update on the Community Center project. He said that a meeting has been scheduled with CKS to discuss the location of the Community Center building on the Community Center property.

Additionally, he said that the 113/63 signal upgrade project is moving forward. He noted that there are currently delays at the intersection due to the signal being in “recall” mode which just cycles the signals through. He said that he would like to get the permit temporarily updated to allow for appropriate signal time in all directions. He said that this would require PennDOT to get the change in the permit approved.

Doug noted that the Main Street Adaptive Signal project has been awarded to Amour and Sons.

Mr. Jones said that the resurfacing of the Bucher Park basketball court is complete. He said that the roller hockey rink currently has one coat applied with a second coat to be applied in the spring to allow for the crack filling to settle.

Other items the department is working on include repairs to the shoulder of Clemens Road at Main St. where there has been base failures. Additionally, he said that two crew members have taken pesticide application classes to free up supervisory personnel.

Supervisor Scheuren said that there was a sight distance problem at Cressman Road and Route 113. Doug said that he would look into it. He noted that it was a State road.

Chief Medwid reported that there would be four license plate readers installed at the intersection of routes 113/63. He said that the installation work would be coordinated with the contractor who is currently doing the signal upgrade.

Mr. Beuke reported that the Building and Zoning Department has received 47 building permits thus far in the month of October. Mike said that there were no ZHB applications for November. He noted that the PC would be reviewing the land development application for 645 Store Road (4 lot subdivision). Mike informed the Board that he and Grace Kelley were working on a flood plain

awareness initiative. The initiative will include a brochure that will explain the location of the flood plain in Lower Salford and the issues and possible dangers to residents located in it.

Mr. Czajkowski reviewed the draft of the 2025 budget. He noted that there was no anticipated tax millage increase in the General Fund budget and that the 2025 fund reserve is estimated to be approximately \$1.5 million. Mr. Czajkowski said that revenues are budgeted at \$12,745,905 and expenditures at \$11,216,596. He said that the budget includes an additional police officer and one new police vehicle. Also included, the public works portion of the General Fund includes a new crew member. Supervisor Canavan noted that earned income revenue was budgeted at a substantially lower number than has been received over the last few years. He said that it would certainly help the reserve number if that number were increased. Mr. Czajkowski said that he did not see any issue with doing that and would make the changes. Mr. Czajkowski did note that the Ambulance Fund millage is budgeted to be increased by .15 mills and the Fire Protection Fund millage is budgeted to be increased by .17 mills. He said that there were no millage increases anticipated for any of the other funds.

The Board went into executive session to discuss a personnel matter.

There being no further business, the meeting was adjourned at 8:05 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager