

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

April 17, 2024

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Chief Tom Medwid, Lower Salford Township Police Department; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

There was no public comment.

Supervisor Canavan moved to approve the minutes from the March 20 and April 2, 2024, Work Sessions. Supervisor Scheuren seconded the motion and the motion passed unanimously.

Mr. Jones reported that the streetlight upgrade project was nearly complete. They are working on installing a couple of missed fixtures and installing some new fixtures.

Doug said that staff and consultants were working on completion of the ARPA grant application. He said that the grant was seeking \$2,000,000 for property acquisition, planning and site work.

Mr. Jones said that the pedestrian access survey work on Kulp Road is scheduled to be completed this week. Additionally, the ARLE grant scoping forms are due by the end of the month. The grant application will be for the upgrade to the school flashers on Maple Avenue at the Indian Valley Middle School.

Doug said that the Roth Park improvements were moving forward. He said that they would be installing additional parking spaces and paving the entire lot.

Doug said that the new paver was delivered this week. The crew will be paving some of the trails to get up to speed on the operation of it. He said the Summer Wind trails and trails at Jacob Reiff Park.

Mr. Jones said that the fish stocking event took place at Roth Park. He said that 70 kids took part in the event. He said that the Township stocked 1200 fish in the ponds.

Doug informed that Board that Sam Hudson has resigned as he is moving out of state. Doug said that they will now be looking to hire two additional crew members to replace Sam and Jim Pfister who retired in December.

Chief Medwid updated the Board on cybersecurity measures that the Township was taking. He said that employee training to identify spyware and ransomware is taking place. He said that this will be followed up with random testing to ensure employees can identify suspicious emails.

Township Traffic Engineer, Stephanie Butler reviewed the award of the DCED/CFA MTF grant of \$600,000. She noted that this was half of the requested \$1.2 million. She said that if the Board was in agreement, that the project scope could be reduced to include just half of the pedestrian trail, which would go from Schlosser Road to Morris Road. Mrs. Butler said that they, along with Township staff, was working on applications to Senators Casey and Fetterman for the remainder of the funding. She said that the \$600,000 would be used for the final design and engineering of the trail from Schlosser to Morris and funds received from the senators would go towards the construction of the trail. She said that phase 2 of the project (Morris Road to Landis Road) would hopefully be funded through the Greenways Trails grant program.

Mr. Beuke reported that the Building and Zoning Department had received 33 building permits thus far in the month of April. He said that the Highpoint development was nearly halfway through their construction. The Codes department was starting enforcement of the recently updated sign ordinance. He said that notifications went out to businesses this week regarding the changes. Mike said that there were no applications for the Zoning Hearing Board as of yet, though he said that he was expecting an application from the Schlemmer property for an 8 lot subdivision in the R1A zoning district, where 3 lots are permitted.

Township Manager Joe Czajkowski updated the Board on the activities of Freedom Valley Medical Rescue. Mr. Czajkowski said that the rescue had 3 ambulances

currently manned in Limerick and Lower Salford, one stationed in each Township and one floater ambulance stationed based on call volume. He said that the FVMR Board of Directors had appointed Deputy Chief Mike Gerrish, Interim Chief/Director of Operations. He noted that staffing expenses were in line with the squad's budget and overall revenues were keeping pace with expenses. Joe said that they were looking to fill vacancies on the Board of Directors, and they wanted to keep the membership at half Limerick and half Lower Salford representatives. He also said that the squad was working on a monthly report to be presented to the Townships regularly.

There being no further business, the meeting was adjourned at 8:20 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager