

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

March 20, 2024

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Sgt. Cory Moyer, Lower Salford Township Police Department; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Supervisor Canavan moved to approve the minutes from the February 21 and March 5, 2024, Work Sessions. Supervisor Krauss seconded the motion and the motion passed 3-1 with Keith Bergman voting no.

Mr. Jones reported that the streetlight upgrade project is still waiting for the delivery of the final units to complete the installation. Supervisor Canavan asked how the lights were working. Doug said that overall, they were working well, with six or so locations showing up on the system even though they were working.

Doug said that Boyle Construction and MKSD Architects are working with CKS on the latest site plan. They are hoping to have an estimate by the end of March.

Mr. Jones said that he is waiting to hear back from the attorney of the property owner for rental of the storage space at 804 Harleysville Pike. He said that their attorney is working on the lease agreement.

Doug said that the Perkiomen Watershed Association is working on the grant application for the Reiff Park phase II streambank restoration project.

Doug said that he is working on the 2024 road resurfacing list. He hoped to have that completed and ready for bid in the near future.

Mr. Jones said that the crews were working on completing the sign replacement for all of the roads that were resurfaced last year. Additionally, the crew continued work on the upgrades to Roth Park. The stocking of the ponds will take place on March 28<sup>th</sup> and April 11<sup>th</sup>.

Township Traffic Engineer, Stephanie Butler reviewed the application for the DCED/CFA grant application. The application is for the Route 113 shared use path only and not the relocation of the road. She said that the path is nearly one mile long, this grant will focus on the design and installation of the southern portion of the path. She said that the second phase would be for the section from Morris Road to Landis Road. She said that the application is due at the end of March. Supervisor Canavan moved to approve the submittal of the application. Chairman Bergman seconded the motion. The motion passed unanimously.

Chief Medwid asked for a brief executive session to discuss a personnel matter.

Mr. Beuke reported that the Building and Zoning Department had received 28 building permits thus far in the month of March. He said that the Planning Commission would be reviewing the conditional use application for 196 Main Street. Mike said that the conditional use application will be before the Board at their April regular meeting. Additionally, the Walkable Lederach study will be before the Board for acceptance of the study, not for approval. He said that this will allow the Township to close out the grant application and receive the \$100,000 grant.

Supervisor Shelly presented a new resident welcome letter that the Communications Committee has been working on. Mr. Shelly said that they were looking at getting an updated resident list as there is an average of 100-150 new residents in the Township every six months. The Board liked the letter. Supervisor Scheuren asked if a brief history of the Township might be added to the letter.

There being no further business, the meeting was adjourned to executive session (and did not reconvene) at 8:10 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager