

LOWER SALFORD TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
7:30 p.m. Tuesday, January 2, 2024

1. Meeting called to order by temporary Chairman, Joseph S. Czajkowski
2. Pledge of Allegiance
3. Public Discussion Period
4. Reorganization of Board of Supervisors
 - Election of Chairman
 - Election of Vice Chairman

Motion to approve agenda items 5 through 22 as listed below.

5. Motion for the reappointment of the following for 2024:
 - Solicitor - Law Firm of Wisler Pearlstine, LLP
 - Consulting Engineers – CKS Engineering
 - Traffic Engineers – Bowman
 - Township Manager - Joseph S. Czajkowski
 - Secretary-Treasurer - Joseph S. Czajkowski
 - Assistant to the Township Manager – Holly Hosterman
 - Zoning Officer/Building Official – Michael Beuke
 - Building Inspector/Fire Safety Inspector – Keystone Municipal Services
 - Solicitor for Zoning Hearing Board- Marc Jonas, Esquire
 - Solicitor for UCC Appeals Board –
 - Independent Auditor – Maillie, LLP
 - Pension Actuary – Conrad Seigel
6. Motion to appoint individual positions on the various Township Commissions and Boards listed below:
 - A) Zoning Hearing Board (3-year term)
 1. Mark Fennell – term ending 2026
 - B) Planning Commission (4-year term)
 1. Julia Farrell Hurle – term ending 2027
 - C) Park Board (5-year term)
 1. Kent Krauss – term ending 2028
 2. Jan Johnson – term ending 2028
 - D) Communications Committee (3-year term)
 1. Jean Campbell – term ending 2026
 2. Terri Ehrhart – term ending 2026
 - E) Lower Salford Township Authority (5-year term)
 1. – term ending 2028
 - F) Indian Valley Regional Planning Commission (annual appointment)
 1. Keith Bergman

- 2. John Kennedy
 - G) Recreation Authority (5-year term)
 - 1. Keith Bergman – term ending 2028
 - H) UCC Appeals Board (5-year term)
 - 1. Donald Carney – term ending 2028
 - I) Industrial Development Authority (5-year term)
 - 1. RuthE Potter – term ending 2028
 - J) Police Committee (3-year term)
 - 1. Paul Ehrhart – term ending 2026
7. Motion to appoint Doug Gifford to the Vacancy Board for 2024. (The Vacancy Board consists of the Board of Supervisors and one registered voter. The purpose of this Board is to fill an elected office left vacant through disability or resignation.)
 8. Motion to appoint Holly Hosterman to the Northern Montgomery County Recycling Commission
 9. Motion to reappoint Don Lynch as Fire Marshal and appoint Ryan Nase as Deputy Fire Marshal for 2024.
 10. Motion to reappoint Fire Police presently active for the year 2024.
 11. Motion to reappoint Thomas Medwid as Emergency Operations Coordinator and to appoint Cory Moyer, Vince Medveckus and Elliot Towles as Deputy Emergency Operations Coordinators for the year 2024.
 12. Motion to reappoint Kevin Shelly as voting delegate at the State Association of Township Supervisors Convention.
 13. Motion re-enacting and re-imposing the Earned Income Tax for 2024 and further that Berkheimer Associates is recognized as Earned Income Tax Collector as designated by the Montgomery County Tax Collection Committee pursuant to Act 32.
 14. Motion designating Harleysville Bank as primary depository for Township funds for 2024.
 15. Motion designating PLGIT as depository for Recycling Fund and various maintenance agreements, TD Bank for developer escrow funds and Harleysville Bank for golf course funds.
 16. Motion designating Uninvest as Investment Management Agency for the Lower Salford Township Police Pension Fund and the Non-Uniformed Employees & Township Authority Pension Fund.
 17. Motion Confirming the IRS Standard Mileage Reimbursement rate of 67 cents per mile.
 18. Motion to appoint Mallie, LLP as the Township Independent Auditor for the 2024 financial statement audit.

19. Motion to recommend to the Board of Auditors that the Treasurer's Bond be set in the amount of \$3,500,000 for 2024.
20. Motion to accept the 2024 Budget figures for both Police and Non-Uniformed pensions as calculated by the Actuary and included in the budget.
21. Motion to approve all wages and pay ranges for Township employees as designated in the Budget for 2024.
22. Motion of Board of Supervisors to appoint a committee consisting of the Manager and his designate to open and read sealed bids other than at a Board of Supervisors meeting.
23. Motion designating the following:
 - A) The first Wednesday of the month as the regular public meeting of the Board of Supervisors to begin at 7:30 p.m.
 - B) A public work session the day prior to the Board meeting at 7:30 a.m., in addition to the third Wednesday of each month at 7:30 a.m.(excluding the July & August third Wednesday meetings).
24. Announcement that monthly meetings of Township advisory boards and committees for the year 2024 will be held in-person at the Township Building, 379 Main Street, Harleysville, PA as follows:

- Planning Commission - 4th Wednesday - 7:30 p.m.*
- Zoning Hearing Board – as advertised
- UCC Appeals Board – as advertised
- Lower Salford Industrial Development Authority – as advertised
- Park Board - 4th Tuesday - 7:00 p.m.**
- Recreation Authority – 4th Thursday – 7:00 p.m.***
- Police Committee – 2nd Thursday in odd-numbered months – 1:00 p.m.
- Communications Committee – Third Wednesday of each month at 7:30 p.m.
- Sewer Authority - 3rd Tuesday - 7:30 p.m.****
- Board of Auditors - reorganization meeting January 7th at 1:00 p.m.
- Indian Valley Regional Planning Commission at Franconia Township, 671 Allentown Road – Fourth Tuesday of every other month beginning in January at 7:00 p.m.

* except for the July and August meetings which will be combined and held on August 14 and the November and December meetings which will be combined and held on December 11

** except for the May, August, November, and December meetings, which are cancelled

*** except for the January and November meetings, which are cancelled. The December meeting will be held on December 12.

**** The Authority will conduct workshop meetings at 7:00 a.m. on the first Wednesday of every month at 57 Main Street, Harleysville, except for the January and July meetings, which are cancelled.

25. Announcement that non-uniformed employee holidays for 2024 are as follows: New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Election Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day (after 12:00 noon) Christmas Day, Birthday and 7 personal days which include 3 days for death in the family. (Police Department Holidays as per collective bargaining agreement.)
26. Consent Agenda:
 - A.) Approve the minutes of the December 6, 2023 meeting as posted
 - B.) Approve payment of the regular monthly bills as presented by the Treasurer
 - C.) Approve the December 2023 Treasurer's Report as posted
27. Committee Reports
 - Park Board
 - Zoning Hearing Board
 - Fire Chief
 - Freedom Valley Medical Rescue
 - Recreation Authority
 - Communications Committee
28. Old Business
 - A.) Resolution 2024-01 – Tuttle Subdivision -785 Cressman Rd.- Preliminary/Final Subdivision Development Approval
29. New Business
 - A.) Resolution 2024-02 – Amending and Reestablishing the Fee Schedule for Certain Services Rendered by the Lower Salford Township
 - B.) Resolution 2024-03 - Setting the Police Department Contribution to the Pension Fund
 - C.) Ordinance 2024-01 – RO Residential Office District Amendments – Authorization to Advertise
30. Discussion Period
31. Motion for Adjournment

2024 Upcoming Meetings:	<u>Police Committee:</u> Jan. 11 @ 1:00 p.m.	<u>Zoning Hearing Board:</u> No Meeting Scheduled	<u>Sewer Authority:</u> Jan. 16 @ 7:30 p.m.
	<u>Park Board:</u> Jan. 23 @ 7:00 p.m.	<u>Planning Commission:</u> Jan. 24 @ 7:30 p.m.	<u>Recreation Authority:</u> Feb. 25 @ 7:00 p.m.
	<u>Trails Committee:</u> No Meeting Scheduled	<u>Auditors Reorganization:</u> Jan. 3 @ 1:00 p.m.	<u>Communications Committee:</u> Jan. 17 @ 7:30 p.m.

Next Resolution No. 2024-04

Next Ordinance No. 2024- 02