

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

November 15, 2023

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Chief Tom Medwid, Lower Salford Township Police Department; and Stephanie Butler, Township Traffic Engineer.

Chairman Bergman led the meeting in the Pledge of Allegiance.

Supervisor Scheuren moved to approve the minutes from the October 18, 2023 and October 31, 2023, work sessions. Supervisor Krauss seconded the motion. The motion passed unanimously.

Public Works Director, Doug Jones, reported that the streetlight management program was up and running. He also noted that the Township was waiting for 12 fixtures to be delivered.

Doug said that we are awaiting the site survey for the proposed community center project. The project manager hopes to have an estimate for Township review by mid-January.

Mr. Jones said that the Township received approval from PennDOT to do the Morris Road base repairs. The repairs were completed yesterday. Additionally, he said that line stripping was nearly complete with only Indian Creek Road left to be done.

Doug said that he was working with the Township Traffic engineer on submitting two grant applications. The Local Share Account grant for ADA compliant ramp installation and the Green Light Go grant for the upgrade to the traffic signals along Main Street.

Other items that the department is working on include crack sealing on the Township trail system and the installation of a brine storage tank in the Township garage. The tank will allow the crews to brine more roads more quickly prior to future snow and ice events.

Mr. Jones asked the Board to approve the sale of various pieces of equipment on Muncibid. Supervisor Canavan moved to approve the sale of the equipment on Muncibid. Supervisor Shelly seconded the motion. The motion passed unanimously.

Chief Medwid reported that Officer Parnes completed his second week of training. We hope to have him on his squad next week. The Chief said that the department hopes to be back to two traffic officers in January.

The Chief said that he was happy to report that the 2024 patrol vehicles had arrived about 3 months earlier than expected.

Mr. Beuke reported that the Building and Zoning department had issued 47 building permits thus far in the month of November. He said that there were no hearings for the Zoning Hearing Board in December. He said that the Planning Commission will be looking at 785 Cressman Road application for a 3-lot subdivision, a sketch plan for 488 Harleysville Pike and changes to the RO district ordinance.

Mr. Czajkowski reviewed the list of expiring board and commission appointments. Noting that there will be an opening on the Planning Commission and the Sewer Authority.

Mr. Czajkowski said that the Board had received a request for fire police assistance for the Souderton Holiday Parade on December 2, 2023. Supervisor Canavan moved to approve the assistance. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Mr. Czajkowski informed the Board that the 2024 Reorganization meeting is scheduled for Tuesday, January 2. The Board agreed to leave the meeting start time at 7:30 pm.

Chairman Bergman recognized Jim Pfister for his 50 years of service to Lower Salford Township with a proclamation honoring Jim's 50 years of service and renaming Alumni Drive "James Pfister Way". Supervisor Canavan made a motion to approve the proclamation recognizing Jim and renaming Alumni Drive James

Pfister Way. Supervisor Scheuren seconded the motion. The motion passed unanimously.

The Board went into executive session to discuss a matter of real estate.

There being no further business, the meeting was adjourned at 7:49 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager