

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

October 18, 2023

Vice Chairman Canavan called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; Chief Tom Medwid, Lower Salford Township Police Department; and Stephanie Butler, Township Traffic Engineer.

Vice Chairman Canavan led the meeting in the Pledge of Allegiance.

Supervisor Krauss moved to approve the minutes from the September 20, 2023 and October 3, 2023, work sessions. Supervisor Shelly seconded the motion and the motion passed unanimously.

Public Works Director, Doug Jones, introduced Derek Dureka, Parks and Recreation Director for Upper Dublin Township. Mr. Dureka, through the PRPS RecTap program, performed a field usage study for the Township. Mr. Dureka reviewed the study noting that Lower Salford Township more than adequately provides for the needs of the various sports organizations in the Township. He recommended that Township staff meet at least twice a year with the sports organizations to discuss scheduling and field maintenance. Additionally, he recommended that the field use applications require additional information on scheduling details and what municipalities the participants were from. He recommended that the new fields being built adjacent to Alderfer Park not be used until they reached full maturity (Spring 2025 at the earliest). Additionally, he recommended that the Township hire a turf management specialist to review township fields and recommend a maintenance schedule to ensure the ongoing viability of the fields.

Doug Jones reported that the streetlight management program was nearly ready for Township use.

Mr. Jones said that the final punch list for the Alderfer Road and Kulp Road basins was nearly completed. He said that the final grading and seeding was completed by Township staff.

Doug said that CKS was working on the site survey for the proposed community center project. The project manager hopes to have an estimate for Township review by the end of November.

Mr. Jones said that the Doug Gifford clock was installed at the golf course. A date for the dedication is being scheduled.

Doug said that the upgrades to the Routes 63 and 113 traffic signal will be going out to bid later this week and should be on the November meeting agenda for approval.

Doug said that 25 MPH road markings have been installed on Indian Creek Road. It is hoped that these markings will slow through traffic on the road.

Doug said that he is working with PennDOT to get base repairs completed on Morris Road by the end of the paving season.

Township Traffic Engineer, Stephanie Butler, reviewed the proposal for the design work for the Oak Drive right lane expansion at the intersection with Main Street. The project will also include the installation of a sidewalk on Oak Drive between Main Street and Moyer Road. Supervisor Scheuren moved to accept the proposal for the design work. Supervisor Krauss seconded the motion. The motion passed unanimously.

Mrs. Butler also discussed the next round of Green Light Go grant funding requests. She said that she and Mr. Jones were looking at the signals at the intersections of Main St. and Maple Avenue and Hunsberger and Main St. as they are the oldest along the corridor and the most in need of upgrades.

Chief Medwid reported that the hiring process, noting that interviews were held on October 6th. He said that they are doing background checks on the top candidate. If all goes well, it is hoped that the new officer will be in place by the end of the year.

Mr. Beuke reported that the Building and Zoning department had issued 39 building permits thus far in the month of October. He said that there were no hearings for the Zoning Hearing Board in November. He said that the Planning Commission will be looking at 785 Cressman Road application for a 3-lot

subdivision, and the Clemens Mill proposed subdivision on Main Street. Mike said that the following items will be before the Board at their regular November meeting: Proposed zoning amendment for existing non-conforming structures and impervious surface coverage; the conditional use application for a museum use at 45 Mainland Road; and, the waiver of land development request by Isabells Kitchen on Main Street.

Mr. Czajkowski reported that the Big Bad Bonfire was rescheduled for October 21st and therefore the Board needed to approve Fire Police assistance at the event. Supervisor Canavan moved to approve the assistance. Supervisor Shelly seconded the motion. The motion passed unanimously.

Mr. Czajkowski reviewed the 2024 General Fund budget with the Board noting that there was no recommended tax increase. He noted that the budget included funds for a Special Projects Coordinator position within the Administration and an additional Public Works employee. Mr. Czajkowski provided three options for ambulance funding for 2024. The first option was to increase the Ambulance Fund millage to .64 mills to cover the entire contribution that is requested by the Ambulance Squad. The second option was to pay for half of the increased contribution out of the General Fund and raise the fund millage to .48 mills to cover the rest of the contribution, and the third option was to fund the entire increase out of the General Fund. The Board felt that option two might be the best option as it would not rest entirely on property taxpayers. Mr. Czajkowski said that he will have updated budget documents for the first work session in November.

Mr. Czajkowski said that there was a need for an executive session to discuss a real estate matter.

There being no further business, the meeting was adjourned at 8:35 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager