

LOWER SALFORD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
WORK SESSION

September 5, 2023

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Doug Jones, Public Works Director; and Chief Tom Medwid, Lower Salford Township Police Department.

Chairman Bergman asked those in attendance to join him in the Pledge of Allegiance.

Doug Jones reported that the streetlight system training took place two weeks ago.

Doug reviewed the 2023 Construction Equipment Rental Contract with the Board and noted that it would be on the regular board meeting agenda for approval.

Doug said that the Public Works/Community Center feasibility study is moving forward. He said that Boyle and MKSD met with the various stakeholders on August 11<sup>th</sup>. He said that the responses to the draft plans were generally positive. He said that there will be another meeting with staff this Friday.

Doug presented a proposal from GMS Funding Solutions. Mr. Jones said that GMS assists municipalities in acquiring grant funds for capital projects. He said that GMS works with various state agencies that have funding streams available to us. They would manage the whole process from application to closing of the grant. He said that he has spoken to some of their references who said that they are very good at what they do. The Board felt that this was an excellent idea but felt that it might be a bit premature as we do not know how much the project is going to cost and if it is something that the Township is going to ultimately want to move forward with. They felt that once we know the scope and cost of the project, then we may want to engage GMS.

Mr. Jones said that the Alderfer Road/Park Avenue basin retrofit project was about 95% complete with only punchlist items yet to be completed.

Doug said that the Township had been awarded a Green Light Go grant for \$358,000. The grant will assist with the upgrade to the traffic signal system and will be optimized for the adaptive system currently in place.

Mr. Jones said that drainage and paving work is being done on Bunton Road. He said that storm sewer pipe replacement is taking place on Moyer Road.

Doug said that the pickleball courts at Reed Park are scheduled for resurfacing next week depending on the weather.

Chief Medwid reported that the hiring process is moving forward. Applications have been slow to come in. He said that he would like between 5 and 10 good applicants to begin the interview process.

The Chief said that he and the Township Manager met with residents of Indian Creek Road to discuss their concerns with traffic speed. He said that it was agreed that the Public Works Department would place pavement markings on the street and some additional signage in hopes that this will slow the speeders down.

Chief Medwid said that the County's Hazard Mitigation Plan approval is on the Board's regular meeting agenda for approval.

Mr. Beuke reported that the Building and Zoning department issued 82 permits in August. There is no ZHB meeting in September. Mr. Beuke said that the Planning Commission will hold their next meeting on September 27th. Scheduled for that meeting are discussions on the Shihada Land Development (3 twin homes), 355 Maple Avenue trail installation, 196 Main Street Conditional Use Application, 785 Cressman Road (3 lot subdivision), and 45 Mainland Road Conditional Use (Museum Use).

Mr. Beuke reviewed a proposed text amendment for non-conforming building expansions. The Board felt that this should be sent to the Planning Commission for their review. Additionally, Mike said that he expected a text amendment for the RO district, from Rick Mast to address the issue of bank/financial institutions and access on corner lots (properties that border two roads).

Mr. Czajkowski reviewed the minutes of the August 2, 2023 Board meeting and the agenda for the September 6, 2023 regular meeting.

Mr. Czajkowski reviewed the quarterly financials with the Board noting that revenues were at 81% of budget and \$149,194 ahead of 2022 and expenditures were at 63% of budget and \$59,351 below 2022.

Supervisor Shelly reviewed the Communications Committee survey results with the Board. He said that there was a lot of interest in using texting as a way to communicate with the residents. He said that we are now set up to use the County ReadyMontco texting system to get emergency and non-emergency texts out to anyone who is interested in receiving them. Supervisor Shelly moved to use the County ReadyMontco text system to communicate with residents as outlined in the memo from the Communications Committee. Supervisor Canavan seconded the motion. The motions passed unanimously.

Mr. Czajkowski asked for a brief executive session to discuss a real estate matter.

There being no further business, the meeting was adjourned to executive session at 8:25 a.m.

Respectfully Submitted,

Joseph Czajkowski  
Township Manager