

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

March 15, 2023

Chairman Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Mike Beuke, Director of Building and Zoning; Chief Tom Medwid, Lower Salford Township Police Department; Michele Fountain, Township Engineer; Stephanie Butler, Township Traffic Engineer.

Chairman Bergman called the meeting to order at 7:30am and led the meeting in the Pledge of Allegiance.

Supervisor Canavan moved to approve the minutes from the February 15th and February 28th, 2023, work sessions. Supervisor Scheuren seconded the motion and the motion passed unanimously.

There was no Public Works Report as Mr. Jones was out of town.

Township Traffic Engineer, Stephanie Butler gave the board an update on the Yoder Road sidewalk project. Mrs. Butler said that this project will fit nicely into the requirements of a couple of different grant programs so she is confident that they will be able to secure funding. She said that she, township staff and the Solicitor's office were currently working on the resolution for the acceptance of the right of way along Yoder Road from the Middle School to the Kulp Road intersection. Supervisor Canavan asked what the width of the sidewalk would be. Mrs. Butler said that it would be 5 feet except for the portion adjacent to the house that sits closer to the road, in that area it would be 4 feet. Supervisor Shelly asked if the crossing at Kulp would be marked, she said that it would. Mr. Shelly then asked if they had spoken to the neighbors regarding the project. Mrs. Butler said that they would be reaching out to all of the affected properties.

Mrs. Butler then informed the Board that PADOT was looking for input regarding the 12-year Transportation Improvement Program. They would like input from local officials and the public on areas where they feel improvements need to be

made. Supervisor Canavan asked that a notice about the survey be put on the Township website. The survey will be open until April 30th.

Mrs. Butler said that a grant for the engineering portion of the 113/Lederach bypass project had been submitted to Congressperson Dean's office.

Supervisor Canavan asked about the final condition of the stormwater pipe that was recently installed at Kulp and Yoder noting it did not look finished. He said that the Township should be looking to get additional MS4 credits for the small pipe replacement projects throughout the Township.

Chief Medwid updated the Board on the hiring process noting that a conditional offer of employment had been made to an applicant. He said that the applicant will now need to pass physical and psychological examinations.

The Chief updated the Board on the Bus Patrol (cameras on school buses). He said that they are tweaking the memorandum of understanding. He said that they are hoping to start the program on April 11th. He noted that the Township's portion of the fine is set by state statute at \$25 per violation.

Mr. Beuke reported that the building and zoning department had received 9 building permits thus far in the month of March. He said that there was no hearing for the Zoning Hearing Board's March agenda. He said that the Planning Commission would be reviewing updates to the parking ordinance and the temporary sign ordinance as well as continue with the update to the overall zoning ordinance.

Township Engineer, Michele Fountain gave the board a review of the Mascaro Foundation's sewer planning module application. She noted that the application, which will be submitted to DEP, will note that the sewer facility will be operated privately and will not be taken by the Township. She said that the system is sized for 200 people. Supervisor Scheuren said that he would like the Township Sewer Authority to review the application. Mrs. Fountain said that a copy had been forwarded to them for their review.

Mr. Beuke said that the Land Development plans for 355 Maple Avenue and Highpointe at Salford cul-de-sac plans would be on the Board's agenda for April.

Mr. Beuke discussed the issue of small non-residential projects with the Board noting the in some cases the conditional use process that is currently required for accessory structures seems like overkill. The Board discussed separating accessory

structures and accessory uses and said that the project size should determine if the conditional use process is triggered.

Supervisor Shelly asked if there were updated plans for the trail installation at 355 Maple Avenue. Mrs. Fountain said that plans would be forwarded to the Board prior to the next Board meeting.

Supervisor Canavan moved to appoint Jessica Lare-Cassell to the Communications Committee. Supervisor Scheuren seconded the motion. The motion passed unanimously.

Supervisor Shelly said that he would like the Board to consider adding additional meeting recordings to the Township YouTube channel. Mr. Canavan said that he was ok with adding the Planning Commission and the Communication Committee meetings to the channel but felt that the other boards and commissions should be consulted prior to recording and posting their meetings.

There being no further business, the meeting was adjourned at 8:30 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager