

LOWER SALFORD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
WORK SESSION

February 28, 2023

Chairman Keith Bergman called the Lower Salford Township Board of Supervisor's meeting to order at 7:30 a.m. Present were Supervisors Chris Canavan, Kevin Shelly, Dave Scheuren and Kent Krauss. Also present were Joseph Czajkowski, Township Manager; Holly Hosterman, Assistant to the Township Manager; Doug Jones, Public Works Director; and Chief Tom Medwid, Lower Salford Township Police Department.

Chairman Bergman asked those in attendance to join him in the Pledge of Allegiance.

Doug Jones reported that he was informed by the streetlight upgrade chasordinator that the installation of the new fixtures is being pushed back until April.

Doug said that the electricity for the video cameras has been installed at Reed and Roth Parks; the contractor will be installing the cameras in the next week or so. The poles for the other parks will be installed over the next couple of weeks.

Doug said that the re-bidding of the Alderfer Rd. and Park Ave. basin retrofit project was a good idea as the prices are down substantially from the first go round. He said that CKS is working on the design of the bioretention basin at the Community Center.

Doug said that he and the manager met with Boyle Construction yesterday to discuss the next steps in moving the Public Works facility project forward. He said that Boyle will be forwarding a proposal for a feasibility study for the project. It is hoped that the study will give us a starting point for getting the project moving. He said that Boyle representatives will be at the April work session to discuss the proposal with the Board.

Doug noted that there was an issue with North Penn Water Authority closing down Mainland Road without a permit or notification to anyone. He said that the situation has been rectified and that they will be filing road opening permits for this project and any other project in the future.

Doug informed the Board that the upgrade work that PECO is doing in the area of Sturgis Road is slated to be completed in mid-March.

Doug said that the fish stocking of the Township ponds is scheduled for March 24th and April 6th.

Supervisor Canavan asked how the staff was doing with getting some assistance with putting together a program to manage the maintenance and use of athletic fields in the Township. Holly Hosterman said that she had finally gotten through to someone at DCNR to assist staff with putting together a grant application for the RECTAP program. She said that the program will help the Township look at the current use and maintenance of the facilities and hopefully get a program in place to better manage the fields. Supervisor Canavan said that he hoped that this will help us in finding a fair and equitable way to manage our facilities.

Chief Medwid reported that next phase of the park camera installations is moving forward with the install of the poles in various parks. He also noted that the Township now has access to the security camera system at the golf course. This will allow officers in patrol cars to get eyes on the situation should there be an alarm or other issue at the course.

The Chief said that the hiring process is moving forward. He said that the initial round of interviews will take place tomorrow. Once the initial application period has ended another round of interviews will take place. He said that if necessary, they will leave the application period open and will do interviews on an as needed basis.

Mr. Czajkowski reported that the building and zoning department issued 27 permits in February. There is no ZHB meeting in March. He said that the items to come before the Board tomorrow night are; 25 Fretz Road (ALMAC) Preliminary/Final Approval; 841 Main St. Preliminary/Final Approval; 285 Maple Avenue Preliminary/Final Approval; 610 Lederach Station Way Conditional Use Hearing; Ordinance 2023-01 Repealing the Fee Schedule For Building Permits; Resolution 2023-06 Building and Zoning Fee Schedule and 355 Maple Avenue, Discussion of Waivers.

Mr. Czajkowski reviewed the minutes of the February 1, 2023 Board meeting and the agenda for the March 1, 2023 regular meeting.

Solicitor Andy Freimuth gave the Board an overview of the Tri-Party Agreement between the Township and Fox Lane Homes and Kay Builders. He said that the agreement would allow Fox Lane to construct the Oak Drive extension in the place of Kay Builders whose approval for the Jacob Crossing development required them to construct. He said that Kay was not yet ready to move forward with their development. Fox Lane is already under construction and needs the road way in place in order to construct all of their development. The agreement will require Kay Builders to pay Fox Lane once they begin constructing their project. Additionally, Kay Builders would like an extension of their approval for one year.

Supervisor Canavan led the Board in a discussion on giving Preliminary/Final approval to land development applications. He said that if the planning commission had recommended preliminary/final approval and there were no outstanding issues he did not feel it necessary to have the applicants come before the Board on two occasions. Supervisor Shelly feels that having preliminary and final come separately gives people more opportunity to have input. The general consensus of a majority of the Board was to continue with the process as the Township has done in the past.

Supervisor Shelly informed the Board that the Township YouTube channel was up and running.

Chairman Bergman said that there was a need for a brief executive session to discuss a matter of personnel.

There being no further business, the meeting was adjourned at 8:34 a.m.

Respectfully Submitted,

Joseph Czajkowski
Township Manager