

**LOWER SALFORD TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
7:30 p.m. Tuesday, January 3, 2023**

1. Meeting called to order by temporary Chairman, Joseph S. Czajkowski
2. Pledge of Allegiance
3. Public Discussion Period
4. Reorganization of Board of Supervisors
 - Election of Chairman
 - Election of Vice Chairman
5. Accept Resignation of Douglas Gifford

Motion to approve agenda items 6 through 22 as listed below.

6. Motion for the reappointment of the following for 2023:
 - Solicitor - Law Firm of Wisler Pearlstine, LLP
 - Consulting Engineers – CKS Engineering
 - Traffic Engineers – McMahon a Bowman Company
 - Township Manager - Joseph S. Czajkowski
 - Secretary-Treasurer - Joseph S. Czajkowski
 - Assistant to the Township Manager – Holly Hosterman
 - Zoning Officer/Building Official – Michael Beuke
 - Building Inspector/Fire Safety Inspector – Keystone Municipal Services
 - Solicitor for Zoning Hearing Board- Marc Jonas, Esquire
 - Solicitor for UCC Appeals Board – Bob Brant, Esquire
 - Independent Auditor – Maillie, LLP
 - Pension Actuary – Conrad Seigel
7. Motion to appoint individual positions on the various Township Commissions and Boards listed below:
 - A) Zoning Hearing Board (3-year term)
 1. Paul Ehrhart – term ending 2025
 - B) Planning Commission (4-year term)
 1. Manus McHugh – term ending 2026
 2. David Goodman – term ending 2026
 - C) Park Board (5-year term)
 1. Mark Kelley – term ending 2027
 - D) Communications Committee (3-year term)
 1. Vacancy
 - E) Lower Salford Township Authority (5-year term)
 1. Barry Bohmueller – term ending 2027

- F) Indian Valley Regional Planning Commission (annual appointment)
 - 1. Keith Bergman
 - 2. John Kennedy
 - G) Recreation Authority (5-year term)
 - 1. Douglas Gifford – term ending 2027
 - H) UCC Appeals Board (5-year term)
 - 1. Karl Janetka – term ending 2027
 - I) Industrial Development Authority (5-year term)
 - 1. Richard Mast – term ending 2027
 - J) North Penn Water Authority (5-year term)
 - 1. Richard Mast – term ending 2027
 - K) Freedom Valley Medical Services – Board of Director (3-year term)
 - 1. Vacancy
8. Motion to reappoint Richard Prescott to the Vacancy Board for 2023. (The Vacancy Board consists of the Board of Supervisors and one registered voter. The purpose of this Board is to fill an elected office left vacant through disability or resignation.)
 9. Motion to reappoint Don Lynch as Fire Marshal and appoint Ryan Nase as Deputy Fire Marshal for 2023.
 10. Motion to reappoint Fire Police presently active for the year 2023.
 11. Motion to reappoint Thomas Medwid as Emergency Operations Coordinator and Patrick O'Brien and Tom Piatek as Deputy Emergency Operations Coordinators for the year 2023.
 12. Motion to reappoint Kevin Shelly as voting delegate at the State Association of Township Supervisors Convention.
 13. Motion re-enacting and re-imposing the Earned Income Tax for 2023 and further that Berkheimer Associates is recognized as Earned Income Tax Collector as designated by the Montgomery County Tax Collection Committee pursuant to Act 32.
 14. Motion designating Harleysville Bank as primary depository for Township funds for 2023.
 15. Motion designating PLGIT as depository for Recycling Fund and various maintenance agreements, TD Bank for developer escrow funds and Harleysville Bank for golf course funds.
 16. Motion designating Univest as Investment Management Agency for the Lower Salford Township Police Pension Fund and the Non-Uniformed Employees & Township Authority Pension Fund.
 17. Motion Confirming the IRS Standard Mileage Reimbursement rate of 65.5 cents per mile.
 18. Motion to appoint Mallie, LLP as the Township Independent Auditor for the 2023 financial statement audit.

19. Motion to recommend to the Board of Auditors that the Treasurer's Bond be set in the amount of \$3,500,000 for 2023.
20. Motion to accept the 2023 Budget figures for both Police and Non-Uniformed pensions as calculated by the Actuary and included in the budget.
21. Motion to approve all wages and pay ranges for Township employees as designated in the Budget for 2023.
22. Motion of Board of Supervisors to appoint a committee consisting of the Manager and his designate to open and read sealed bids other than at a Board of Supervisors meeting.
23. Motion designating the first Wednesday of the month as the regular public meeting of the Board of Supervisors to begin at 7:30 p.m. A public work session will be held the day prior to the Board meeting, in addition to the third Wednesday of each month at 7:30 a.m.(excluding the July & August third Wednesday meetings).
24. Announcement that monthly meetings of Township advisory boards and committees for the year 2023 will be held in-person at the Township Building, 379 Main Street, Harleysville, PA as follows:
 - Planning Commission - 4th Wednesday - 7:30 p.m.*
 - Zoning Hearing Board – as advertised
 - UCC Appeals Board – as advertised
 - Lower Salford Industrial Development Authority – as advertised
 - Park Board - 4th Tuesday - 7:00 p.m.**
 - Recreation Authority – 4th Thursday – 7:00 p.m.***
 - Police Committee – 2nd Thursday in odd-numbered months – 1:00 p.m.
 - Communications Committee – Third Wednesday of each month at 7:30 p.m.
 - Sewer Authority - 3rd Tuesday - 7:30 p.m.****
 - Board of Auditors - reorganization meeting January 7th at 1:00 p.m.
 - Indian Valley Regional Planning Commission at Franconia Township, 671 Allentown Road – Fourth Tuesday of every other month beginning in January at 7:00 p.m.

* except for the July and August meetings and the November and December meetings to be combined and the dates to be advertised

** except for the May, August, November, and December meetings, which are cancelled

*** except for the January and November meetings, which are cancelled

**** except for the May meeting which will occur on May 17. The Authority will conduct workshop meetings at 7:00 a.m. on the first Wednesday of every month at 57 Main Street, Harleysville, except for the January and July meetings, which are cancelled.

25. Announcement that non-uniformed employee holidays for 2023 are as follows: New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, Birthday and 7 personal days which include 3 days for death in the family. (Police Department Holidays as per collective bargaining agreement.)

26. Consent Agenda:
 - A.) Approve the minutes of the December 7, 2022 meeting as posted
 - B.) Approve payment of the regular monthly bills as presented by the Treasurer
 - C.) Approve the December 2022 Treasurer's Report as posted

27. Committee Reports
 - Park Board
 - Zoning Hearing Board
 - Fire Chief
 - HAEMS
 - Recreation Authority
 - Communications Committee

28. Old Business

29. New Business
 - A) Resolution 2023-01 – Authorizing Disposal of Township Property valued at \$2,000 or Less.
 - B) Resolution 2023-02 – Setting the Police Department Contribution to the Pension Fund

30. Discussion Period

31. Motion for Adjournment

2023 Upcoming Meetings:	<u>Police Committee:</u> January 12 @ 1:00 p.m.	<u>Zoning Hearing Board:</u> @ 7:30 p.m.	<u>Sewer Authority:</u> January 17 @ 7:30 p.m.
	<u>Park Board:</u> January 24 @ 7:00 p.m.	<u>Planning Commission:</u> January 25 @ 7:30 p.m.	<u>Recreation Authority:</u> February 23 @ 7:00 p.m.
	<u>Trails Committee:</u> January 30 @ 7:00 p.m.	<u>Auditors Reorganization:</u> January 4 @ 1:00 p.m.	<u>Communications Committee:</u> January 18 @ 7:30 p.m.

Next Resolution No. 2023- 03

Next Ordinance No. 2023- 01