



**Lower Salford Township  
Board of Supervisors**  
379 MAIN STREET  
HARLEYSVILLE, PA 19438-2309

**LOWER SALFORD TOWNSHIP  
Application for Use of Community Meeting Room**

ORGANIZATION INFORMATION			
Date of application:		Organization:	
Mailing address:			
Contact person:		Phone: (day)	
		Phone: (evening)	
USEAGE INFORMATION			
Date requested:		Times:	
		From:	To:
		AM	AM
		PM	PM
Number of people attending (maximum capacity is 75 people):		Number of tables needed:	
		Number of chairs needed:	

Completed application may be delivered, mailed or faxed to:  
Lower Salford Township Police Department  
Community Room Application  
379 Main Street, Harleysville, PA 19438  
Phone: 215-256-9500 • Fax: 215-256-1212

Contact person will be notified of application approval or denial. Upon arrival at the Township Building on the date(s) requested, the contact person should report to the Police Department to access the Community Room. **Persons using the Community Room must use the front parking lot and enter by way of the Township Building main doors and take the elevator to the basement level. No parking is permitted behind the Township Building. Also, no food or drinks are permitted in the Community Room.** Failure to leave the Community Room in perfect condition will result in termination of Community Room use for your organization.

<b>Twp use:</b>			
Application	<input type="checkbox"/> approved or <input type="checkbox"/> denied	By:	Date:
Contact person notified by:		Date:	Via: <input type="checkbox"/> Mail <input type="checkbox"/> Phone <input type="checkbox"/> Fax
<b>PD use:</b>			