



Lower Salford Township

379 Main Street Harleysville, PA 19438; phone # 215-256-8087

(For Township Use Only)
WC: On File or Waiver

Department of Building and Zoning Sign Permit Application

No Permit will be issued until all associated permits and approvals are obtained (zoning, highway occupancy, etc.). Please Print Clearly. If the application is eligible to be submitted electronically, email to permits@lowersalfordtownship.org. However, you **MUST** receive a confirmation email from Permits in order for your emailed submission to be accepted. Submissions to any other email addresses will not be accepted. Check with the Township for email eligibility.

1. GENERAL INFORMATION:

Address of Proposed Work: _____

Zoning District: _____

Lot Size: _____

(For Township Use Only)

Applicant: _____

Phone #: _____ Email: _____

Mailing Address: _____

Street City State Zip Code

Property Owner: _____

Phone #: _____ Email: _____

Mailing Address: _____

Street City State Zip Code

General Contractor: HIC #: _____ Name: _____

Phone #: _____ Email: _____

Mailing Address: _____

Street City State Zip Code

Design Professional: _____

Phone #: _____ Email: _____

Mailing Address: _____

Street City State Zip Code

Type of Permit: Permanent Non-Residential Permanent Residential Temporary

Type of Sign: Free-standing On façade of building Suspended from building Other: _____

Describe the Proposed Work: _____

Area of Proposed Sign: _____ Dimensions of Proposed Sign: _____

(Square Feet) (Length) (Width) (Height)

Electrical Work requires 3rd party review. Submission **must** include stamped electrical plans from approved list.

3rd Party Company: _____

Estimated Cost of Construction for **Entire Project**: \$ _____ (Reasonable Fair Market Value)

Required Information:

1. **Plot Plan:** A scaled and dimensioned Plot Plan depicting the size of the lot and the location of existing and proposed improvements as well as the location of any easements and rights-of-way thereon shall accompany each application. **Two (COLLATED AND FOLDED)** sets of Plans and Specifications shall accompany Sign Permit Applications.
2. **Certificate of Insurance:** A certificate of insurance for WC or notarized waiver must be attached.
3. **Stamped Electrical Plans:** Electrical Work requires 3rd party review. Submission **must** include stamped electrical plans from approved list.

3. ELECTRICAL:

Describe the **Electrical Work:** _____

Estimated Cost of Construction for the **Electrical Work:** \$ _____ (Reasonable Fair Market Value)

APPLICANT:

Signature of Applicant: _____

Print Name of Applicant: _____

Date: _____

PROPERTY OWNER:

Signature of Property Owner: _____

Print Name of Property Owner: _____

Date: _____

Do not write below this line

Permit Data:

Type of Permit: _____

Project Description: _____

Zoning District: _____

Block: _____ Lot: _____ Subdivision: _____ Lot Size: _____

Located Between: _____ & _____

Use Category (ICC): _____

Type of Construction (ICC): _____ Applicable Code: _____

Fee Calculation:

1. Township UCC Admin Fee:	_____
2. PA UCC Surcharge:	_____
3. Permit:	_____ (including driveway fee if applicable)
4. Other _____:	_____
5. TOTAL:	_____