

# MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

5, October 2022

The Workshop Meeting of the Board of the Lower Salford Township Authority was held on October 5, 2022, In person and via Zoom. The meeting was called to order at 7:00 a.m. by Karl Janetka, Chairman.

## PERSONS IN ATTENDANCE:

- A. Members: Karl Janetka, Chairman; Richard Prescott, Vice-Chairman; Jim Natale, Treasurer: and Barry Bohmueller, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, P.E. Operations Manager and Connie Weimer, Business Manager.

## APPROVAL OF MINUTES:

Upon the motion of Mr. Prescott, seconded by Mr. Natale, the Board voted to approve the minutes of the September 7, 2022 meeting by a vote of 5 in favor, 0 against.

## PUBLIC FORUM:

None.

## OPERATIONS MANAGER:

- A. **Status Long Range Projects** – Mr. Forwood presented his report. The Quarry Road project is moving along and the archaeological study will be scheduled in the next few weeks. ACS is waiting on the delivery of the switches and I/O cards. The VPN's were installed in the tablets. Two tablets are being tested by the operators. Sewer Specialty Services completed all the televising and repair work approved for this year. The main controller for the Mainland Plant orbal will not be delivered until late December.
- B. **Mainland Plant Orbal Small Gearbox Purchase \$7,821** – Mr. Forwood reported the old gears are failing and the cost to repair is \$5,732. He recommended the purchase a new gearbox at a cost of \$7,821 to have on hand as a spare part. Upon the motion of Mr. Prescott, seconded by Mr. Scheuren, the Board approved the purchase request of \$7,821 by a vote of 5 in favor, 0 against.
- C. **Mainland Plant Replace Plug Valves at Influent Pump Station \$56,200** – Mr. Forwood reported the staff was investigating a problem with the motor. In the process, the suction valve was closed and broke in place. There are six valves all installed at the same time. The recommendation is to replace the six valves. Eastern Environmental provided a Costars quote of \$56,200 including installation. The Authority staff will provide the bypass pumping. Upon the motion of Mr. Prescott, seconded by Mr. Scheuren, the board voted to approve the purchase of six valves for the Mainland influent pump station by a vote of 5 in favor, 0 against.
- D. **CDL Training** – An employee expressed interest in securing his CDL license (A & B) which would provide a back-up driver for the Authority. The class he would like to attend, is offered at Berks Career & Technology Center beginning January 3, 2023 with a tuition cost of \$5,750. Currently an outside vendor provides the back-up at an annual cost of approximately \$50,000. The Board approved the request and the Authority will pay the tuition costs.
- E. **Large Format Scanner Purchase \$3,200** – Mr. Forwood requested the Board's consideration to purchase a scanner which would allow the staff to scan plan copies and upload them to GIS. Currently, plans are taken to The UPS Store for scanning. The Board agreed to the purchase request.

**BUSINESS MANAGER:**

- A. **841 Main Street Professional Services Agreement** – Upon the motion of Mr. Prescott, seconded by Mr. Janetka, the Board voted to execute the Professional Services Agreement for the 841 Main Street project by a vote of 5 in favor, 0 against.
- B. **2023 Preliminary Operating Budget** – The detailed preliminary operating budget, consolidated budget and memo were distributed to the Board. Ms. Weimer reviewed the significant price increases in the process chemicals, electricity costs, and diesel fuel. In addition, new products are being used in 2022 at the Tyson Road pump station and the Harleysville Plant. The sludge disposal costs have increased due to the amount of sludge being hauled. There was a brief discussion as to the estimated savings in sludge disposal costs when the centrifuge is constructed at the Mainland Plant. The next draft memo will include an estimate of a rate increase based on the number of EDUS. The budget will continue to be updated for the next meeting.

**OLD BUSINESS:**

**Creekside at Mainland Meter pit cost Estimate/Billing** – Based on the discussion, the board requested the Solicitor prepare a draft of the construction agreement for the next meeting.

**Franconia Sewer Authority** – Based on the water data received from the customer, their usage has remained within the purchased sewer capacity. Ms. Weimer is to contact Mr. Witmayer for an update on the discharge permit.

**NEW BUSINESS:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

There being no further business, upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to adjourn at 7:54 a.m. by a vote of 5 in favor and 0 against.

Respectfully Submitted,

Connie Weimer