

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

2, November 2022

The Workshop Meeting of the Board of the Lower Salford Township Authority was held on November 2, 2022, In person and via Zoom. The meeting was called to order at 7:00 a.m. by Richard Prescott, Vice-Chairman.

PERSONS IN ATTENDANCE:

- A. Members: Richard Prescott, Vice-Chairman; Dave Scheuren, Secretary; Jim Natale, Treasurer; and Barry Bohmueller, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, P.E. Operations Manager and Connie Weimer, Business Manager.

APPROVAL OF MINUTES:

Upon the motion of Mr. Scheuren, seconded by Mr. Natale, the Board voted to approve the minutes of the October 5, 2022 meeting by a vote of 4 in favor, 0 against.

PUBLIC FORUM:

None.

OPERATIONS MANAGER:

- A. **Status Long Range Projects** – Mr. Forwood presented his report. The archaeological study was completed and no issues were found for the Quarry Road project. Gilmore will proceed with the DEP application and the easement plans. ACS will be at the Harleysville Plant this week to install the PLC. A copy of the report is attached to these minutes.
- B. **Alderfer Road Pump Station Cathodic Protection Contract Maintenance Period** – Mr. Forwood reported that one of the anodes is not working properly. The contractor was notified within the maintenance period and will correct the problem.
- C. **Harleysville Plant Rebuild 1st Stage Clarifier #2 Gearbox \$48,850** – There is water in the gearbox oil sample which then freezes in the winter. A crane will have to be brought into the site to rebuild the gearbox seals. Mr. Forwood presented a Costars quote from Eastern Environmental Contractors Inc. in the amount of \$48,850. He indicated a second clarifier with the same problem will have to be done at a later date. Upon the motion of Mr. Natale, seconded by Mr. Scheuren, the board voted to approve the Costars quote of \$48,850 by Eastern Environmental Contractors Inc., by a vote of 4 in favor, 0 against.
- D. **Harleysville Plant Spare Lightnin Mixer \$6,085** – Mr. Forwood presented a quote from Kershner Environmental Technologies for \$6,085 to purchase a spare part for the splitter box. This is a proactive measure due to the length of time it is taking to get parts. Upon the motion of Mr. Bohmueller, seconded by Mr. Scheuren, the Board voted to approve the spare part purchase of \$6,085, by a vote of 4 in favor, 0 against.
- E. **2023 Preliminary Capital Budget** – Mr. Forwood presented an overview of the preliminary budget. He identified the projects that have been approved for 2022 and are in process. The priority items include the Quarry Road project, installing a generator at the Tyson Road pump station, evaluating the redirection of the flow from the Lederach pump station, and replacing the manhole at the Vernfield pump station to eliminate the trap. Gilmore is in the process of evaluating the size and shape of the centrifuge for the Mainland Plant. The budget will continue to be updated and presented in detail at the next meeting.

BUSINESS MANAGER:

- A. **2023 Preliminary Operating Budget** – The detailed preliminary operating budget, consolidated budget and memo were distributed to the Board. Ms. Weimer reviewed the changes in the budget since the last meeting. The October delivery of the Del Pac chemical order for the Harleysville Plant included another price increase from the August delivery. The budget for grease bugs used at the Harleysville Plant and Tyson Road pump station was increased. \$17,750 was added to interest income as the cd rates continue to increase. An estimated increase of \$2,800 was added to the property insurance line as the premium rates have not been received. The budget will continue to be updated for the next meeting.
- B. **The Standard Insurance Proposal (Ancillary Coverage) 9 Employees** – The current policy with The Standard Insurance company requires a minimum of 10 employees for coverage. Since there are now 9 employees, The Standard submitted a proposal for a new policy. There will be a minimal increase in premiums with the new policy.
- C. **Gilmore Proposal Service Area Evaluation \$22,000** – Gilmore provided a written proposal to evaluate the ultimate sewage flow generated within the public Sewage Service Area. The evaluation of the Service Area was last performed in 2011 as part of the 537 Update. This evaluation will assist the Authority in making decisions to allocate the remaining capacity. Upon the motion of Mr. Natale, seconded by Mr. Prescott, the board voted to approve the Gilmore proposal to evaluate the service area at a cost of \$22,000, by a vote of 4 in favor, 0 against.
- D. **2023 Authority Meeting and Holiday Schedules** – The meeting and holiday schedules were approved as presented. The 2023 workshop meetings of January 4th and July 5th are cancelled.

OLD BUSINESS:

Creekside at Mainland Construction Agreement Update – The Solicitor followed up with the developer since the October 18th meeting and will provide an updated draft.

Franconia Sewer Authority Plan Proposal Update – The plan proposal has not been received from Mr. Witmayer.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

The Board retired into executive session at 7:50 a.m. to discuss the TMDL Matter and the public meeting reconvened at 7:55 a. m.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Prescott, the Board voted to adjourn at 8:00 a.m.by a vote of 4 in favor and 0 against.

Respectfully Submitted,

Connie Weimer