

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

19, March 2024

The Meeting of the Board of the Lower Salford Township Authority was held on March 19, 2024, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Jim Natale, Treasurer; and Dave Spause, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; Merle Ochrach, Esq., Hamburg Rubin Mullin Maxwell & Lupin, and Thomas Duffy, P.E. Gilmore and Associates.

APPROVAL OF MINUTES:

Upon the motion of Mr. Natale, seconded by Mr. Scheuren, the Board voted to approve the Minutes of the February 20, 2024 meeting by a vote of 4 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER'S REPORT:

The written report of the Treasurer, dated March 19, 2024, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$431,141.58 includes Operating Expenses for \$175,321.06, Capital Requisitions for \$91,448.94, PLGIT Procurement Card Operating for \$91,978.77, and \$72,392.81 for payroll, federal and state tax transfers. There was \$14,152.55 of Professional Services Escrow Releases, and no Construction Escrow releases and no Maintenance Bond releases. Upon the motion of Mr. Scheuren, seconded by Mr. Natale, the Board voted to approve the March 19, 2024, Treasurer's Reports by a vote of 4 in favor, 0 against.

SOLICITOR'S REPORT:

Ms. Ochrach reported on the Deferred Connection Agreement for 931 Harleysville Pike, the Jacob's Crossing development, and attended the monthly staff meeting.

ENGINEER:

A. 2023 Chapter 94 Reports Harleysville and Mainland Plants

Mr. Duffy reviewed the summary memo dated March 15, 2024, regarding the Chapter 94 reports for each plant. A copy of the memo is attached as Exhibit "B". The reports indicate the Harleysville and Mainland Plants are not projecting a hydraulic or organic overload in the next five years. He explained the method required by DEP to calculate the capacity and the five-year projected flow for each plant. Upon the motion of Mr. Janetka, seconded by Mr. Scheuren, the board voted to approve the Chapter 94 Reports for submission to DEP by a vote of 4 in favor, 0 against.

- B. Act 537 Special Study Update** – Mr. Duffy presented a memo dated March 11, 2024 to review the Act 537 Special Study which includes the decommissioning of the Oak Ridge and Mainland Ridge pump stations, upgrade to the Quarry Road pump station, and the proposed new force main on Quarry Road. A copy of the memo is attached to these minutes as Exhibit “C”.

PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated March 19, 2024, was distributed, and is attached to these Minutes as Exhibit “D.”
- B. The monthly flow comparison reports for February 2023 and February 2024 were distributed to the Board Members and are attached to these Minutes as Exhibit “C.”
- C. **Mainland and Harleysville Plants** – Mr. Forwood reported on SSOs for both plants that occurred during the heavy rain event on March 9, 2024. The appropriate reports were submitted to DEP.
- D. **Mainland Plant Centrifuge** – Mr. Scheuren inquired about the status of the centrifuge project.

BUSINESS MANAGER’S REPORT:

- A. The written Business Report dated March 19, 2024, was distributed and is attached to these Minutes as Exhibit “E”.
- B. **224 Orchard Lane** – A request to connect the existing home to public sewer was received by the Authority. This parcel had been in the process of a minor subdivision approximately 15 years ago. The developer at the time had DEP approval for 2 EDUs. Upon further discussion, the Board approved the connection for the existing home with the understanding that an additional tapping fee would be required if the additional lot were subdivided.

OLD BUSINESS:

Staffing Update – The Authority is in receipt of a number of resumes for the plant operator position. Based upon the staff’s recommendation, interviews will be scheduled with several candidates next week.

NEW BUSINESS:

Change in NPWA Policy on Water Service to New Developments – A copy of a recent email issued by NPWA regarding ownership of water lines in developments with private roads was distributed to the Board.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Scheuren, seconded by Mr. Spause, the Board voted to adjourn the meeting at 8:18 p.m. by a vote of 4 in favor, 0 against.

Respectfully submitted,
Connie Weimer