

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

21 March, 2023

The Meeting of the Board of the Lower Salford Township Authority was held on March 21, 2023, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; Richard Prescott, Vice-Chairman; Dave Scheuren, Secretary; James Natale, Treasurer, and Barry Bohmueller, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager, Merle Ochrach, Esq., Hamburg Rubin Mullin Maxwell & Lupin, and Thomas Duffy P.E., Gilmore & Associates, Inc.

APPROVAL OF MINUTES:

Upon the motion of Mr. Prescott, seconded by Mr. Janetka, the Board voted to approve the Minutes of the February 21, 2023, meeting by a vote of 5 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER'S REPORT:

The written report of the Treasurer, dated March 21, 2023, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$259,703.70 includes Operating Expenses for \$128,681.45, Capital Requisitions for \$131,022.25, PLGIT Procurement Card for \$39,390.45 and \$59,953.45 for payroll, federal and state tax transfers. There were \$9,442.50 of Professional Services Escrow Releases, and no Construction Escrow releases and no Maintenance Bond releases. Upon the motion of Mr. Bohmueller, seconded by Mr. Prescott, the Board voted to approve the March 21, 2023, Treasurer's Report by a vote of 5 in favor, 0 against.

SOLICITOR'S REPORT:

Ms. Ochrach reported on the status of a customer in bankruptcy, Quarry Road easements and various developments.

ENGINEER:

2022 Chapter 94 Reports Harleysville and Mainland Plants

Mr. Duffy reviewed the summary memo dated March 16, 2023, regarding the Chapter 94 reports for each plant. A copy of the memo is attached as Exhibit "D". The reports indicate the Harleysville and Mainland Plants are not projecting a hydraulic or organic overload in the next five years. However, in 5 years, the Mainland plant will be approaching capacity. He explained the method required by DEP to calculate the capacity and the five-year projected flow for each plant. Upon the motion of Mr. Janetka, seconded by Mr. Prescott, the board voted to approve the Chapter 94 Reports for submission to DEP by a vote of 5 in favor, 0 against.

PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated March 21, 2023, was distributed, and is attached to these Minutes as Exhibit “B.”
- B. The monthly flow comparison reports for February 2022 and February 2023 were distributed to the Board Members and are attached to these Minutes are Exhibit “C.”
- C. **Harleysville Plant Phosphorus Analyzer and Controller** – Mr. Forwood presented a proposal from Hach to purchase a phosphorus analyzer and controller. The system optimizes dosing for the chemical phosphorous removal, while maintaining the optimal set-point for compliance. The controller can be tied into the SCADA system for pump control with real time response to load changes. The Authority should see a cost savings in the amount of process chemicals purchased. Upon the motion of Mr. Bohmueller, seconded by Mr. Scheuren, the Board voted to approve the purchase of the Hach system for a one-year contract in the amount of \$26,855.36 with an end buyout of \$55,932.85, by a vote of 5 in favor, 0 against.

BUSINESS MANAGER’S REPORT:

- A. The written Business Report dated March 21, 2023, was distributed and is attached to these Minutes as Exhibit “C.”
- B. **Review Current Developer’s Agreement for Dedication Requirements** – Ms. Weimer discussed the current Construction Agreement used by the Authority relative to the paving requirements for dedication. Several recent projects have requested dedication prior to the final paving. Mr. Forwood explained that final paving should be done prior to dedication to avoid problems with manholes in the paved areas. Upon further discussion, the board agreed to include additional language in future construction agreements to specify the final paving requirements for dedication.

OLD BUSINESS:

Louis J. Mascaro Foundation, Inc. WWTP Update – Ms. Weimer reported that a copy of the Service Agreement between the Mascaro Foundation and a PA Certified Wastewater Operator was provided by Lower Salford Township. The Township’s position is they will not enter into a service agreement with the property owner to maintain the WWTP. The developer intends to submit the planning module application which includes a copy of the signed service agreement.

Franconia Sewer Authority 537 Plan Update – FSA submitted a revised plan which identifies their 537 Plan boundaries and includes the proposed residential properties to service in exchange for removing the commercial customer from the Authority’s system. The staff will review and provide an update to the Board.

DEP Requirements Collection System Ownership – DEP issued an approval letter for the 841 Main Street property. The exemption from planning was determined based on the property remaining under single ownership. In addition, should the dwellings or office space be sold individually, or the property subdivided, the Authority must take dedication of the shared portion of the building laterals located on the property. It was suggested that the ownership requirement of the collection system at the time of DEP’s approval would determine the type of agreement drafted between the developer and the Authority.

NEW BUSINESS:

Mr. Scheuren requested the staff and engineer research potential grants for funding the Authority’s capital projects.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to adjourn the meeting at 9:13 p.m. by a vote of 5 in favor, 0 against.

Respectfully submitted,

Connie Weimer