

# MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

18, June 2024

The Meeting of the Board of the Lower Salford Township Authority was held on June 18, 2024, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

## PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; Dave Scheuren, Vice-Chairman; Jim Natale, Treasurer; Barry Bohmueller, Secretary and Dave Spause, Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; Paul Mullin, Esq., Hamburg Rubin Mullin Maxwell & Lupin and Tom Duffy P.E. Gilmore & Associates.

## APPROVAL OF MINUTES:

Upon the motion of Mr. Spause, seconded by Mr. Janetka, the Board voted to approve the Minutes of the May 21, 2024, meeting by a vote of 5 in favor, 0 against.

## PUBLIC FORUM:

None.

## TREASURER'S REPORT:

The written report of the Treasurer, dated June 18, 2024, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$285,815.87 includes Operating Expenses for \$119,481.99, Capital Requisitions for \$18,130.23, PLGIT Procurement Card Operating for \$86,719.60, and \$61,484.05 for payroll, federal and state tax transfers. There was \$21,888.60 of Professional Services Escrow Releases, and \$251,172 Construction Escrow release for Kay Builders Jacobs Crossing and no Maintenance Bond releases. Upon the motion of Mr. Spause, seconded by Mr. Janetka, the Board voted to approve the June 18, 2024, Treasurer's Reports by a vote of 5 in favor, 0 against.

## SOLICITOR'S REPORT:

Mr. Mullin reported on the agreements for 931 Harleysville Pike, the Deed of Dedication for Park Crossing and the sale of the Lederach Village Homes on June 20<sup>th</sup>.

## ENGINEER:

The Authority received a sewer service application for the development of 196 Main Street. The developer plans to demolish the existing home connected to Main Street and build 36 apartments, a retail building, and a bank. An additional 39 EDUs would have to be purchased with a total of 40 EDUs. The developer plans on installing a gravity line along Quarry Road to service the project.

Mr. Duffy presented a high-level review of the proposed development of 196 Main Street to determine the impact it would have on the Authority's sewage conveyance and treatment systems.

He outlined the various concerns for the proposed gravity line in Quarry Road versus the installation of a pump station within the development. The Board agreed the proposed Quarry Road gravity line was not a viable option and directed the staff to meet with the developer to convey that decision. Upon the motion of Mr. Janetka, seconded by Mr. Spause the Board voted to approve the sewer application for the 196 Main Street project to include the pump station within the development by a vote of 4 in favor, 1 against.

PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated June 18, 2024, was distributed, and is attached to these Minutes as Exhibit “D.”
- B. The monthly flow comparison reports for May 2023 and May 2024 were distributed to the Board Members and are attached to these Minutes are Exhibit “C.”
- C. **Harleysville Plant Epoxy Paint Pump Room Floor** - Mr. Forwood presented a Costars quote from Enecon USA to apply a high-performance polymer repair system to the pump room floor, pump pads, and floor services in the amount of \$30,500. The warranty is for one year. After further discussion, the Board asked Mr. Forwood to request a longer warranty from the company. Upon the motion by Mr. Bohmueller, seconded by Mr. Janetka, the Board approved the Costars quote from Enecon USA for \$30,500 by a vote of 5 in favor, 0 against.
- D. **Harleysville Plant Replace Transformer** – A decision was deferred until the next meeting as the quote was not received.
- E. **Sewer Specialty Services I&I Televising** – Mr. Forwood presented a Costars quote from Sewer Specialty Services for \$181,393.50. The 2024 budget included an estimate of \$175,000. Upon the motion of Mr. Janetka, seconded by Mr. Bohmueller, the Board voted to approve the Costars quote of \$181,393.50 from Sewer Specialty Services by a vote of 5 in favor, 0 against.

BUSINESS MANAGER’S REPORT:

- A. The written Business Report dated June 18, 2024, was distributed and is attached to these Minutes as Exhibit “E”.
- B. **Mainland Plant Doors** – Ms. Weimer presented quotes from Alderfer Glass to repair or replace the front door to the business office and man door next to the loading dock. Upon the motion of Mr. Bohmueller, seconded by Mr. Spause, the Board voted to approve the quote of \$885.00 to repair the doors by a vote of 5 in favor, 0 against.
- C. **PLGIT Purchase New CD** – Ms. Weimer requested approval to transfer funds from TD Bank to PLGIT to purchase a new CD. The Board approved the request.
- D. **Right To Know Request** – Ms. Weimer reported on a request from American Transparency received by the Authority each year. Mr. Mullin reviewed the request and advised the Authority must provide the requested information.

OLD BUSINESS:

**Staffing Update** – An interview with the perspective candidate is scheduled for June 20, 2024.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

The Board retired into executive session at 8:25 pm to discuss a personnel matter. The public meeting reconvened at 8:32 p.m.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Bohmueller, seconded by Mr. Janetka, the Board voted to adjourn the meeting at 8:33 p.m. by a vote of 5 in favor, 0 against.

Respectfully submitted,

Connie Weimer