

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

18 July, 2023

The Meeting of the Board of the Lower Salford Township Authority was held on July 18, 2023, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:30 p.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; Richard Prescott, Vice-Chairman; Dave Scheuren, Secretary; and James Natale, Treasurer.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager; and Merle Ochrach, Esq., Hamburg Rubin Mullin Maxwell & Lupin.

APPROVAL OF MINUTES:

Upon the motion of Mr. Prescott, seconded by Mr. Natale, the Board voted to approve the Minutes of the June 20, 2023, meeting by a vote of 4 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER'S REPORT:

The written report of the Treasurer, dated July 18, 2023, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$434,331.01 includes Operating Expenses for \$92,317.03, Capital Requisitions for \$220,992.57, PLGIT Procurement Card for \$61,708.84 and \$59,312.57 for payroll, federal and state tax transfers. There were \$4,191.90 of Professional Services Escrow Releases, and no Construction Escrow releases and no Maintenance Bond releases. Upon the motion of Mr. Prescott, seconded by Mr. Natale, the Board voted to approve the July 18, 2023 Treasurer's Report by a vote of 4 in favor, 0 against.

SOLICITOR'S REPORT:

Ms. Ochrach reported on the Almac agreement, the Lederach Village O&M Agreement, the Towamencin Township sale and the last SWASS judgment note was satisfied.

PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated July 18, 2023, was distributed, and is attached to these Minutes as Exhibit "B."
- B. The monthly flow comparison reports for June 2022 and June 2023 were distributed to the Board Members and are attached to these Minutes as Exhibit "C."
- C. **Mainland Plant Replace Digester Blower Motor** – Mr. Forwood presented a proposal from Eastern Environmental in the amount of \$8,190 to replace the digester blower motor which had an electrical short. Upon the motion of Mr. Natale, seconded by Mr. Prescott,

the Board voted to approve the purchase from Eastern Environmental in the amount of \$8,190, by a vote of 4 in favor, 0 against.

- D. **Sewer Replacements Construction Costs** – Mr. Forwood presented a preliminary quote from Gilmore & Associates, Inc to replace sewer pipe along Harleysville Pike behind homes along Main Street (MH 5-13, 40-42, 58-623) and to replace sewer pipe along Manor Road. The cost estimates include design and construction. Both projects are included in the capital budget. The Authority engineer is to research potential grants for the projects.
- a. Harleysville Interceptor Extension \$1,550,000
 - b. Manor and Alderfer Road Replacement \$950,000

Upon the motion of Mr. Prescott, seconded by Mr. Scheuren, the Board voted to approve the cost estimates from Gilmore & Associates, Inc. for the Harleysville Interceptor Extension in the amount of \$1,550,000 and the Manor and Alderfer Road Replacement in the amount of \$950,000 by a vote of 4 in favor, 0 against.

- E. **Aqua Storm Pilot Program Update** – The filter and auxiliary treatment system is to start up next week and be in place for several months for testing. Mr. Duffy contacted DEP to set up a meeting to discuss the pilot test.

BUSINESS MANAGER’S REPORT:

- A. The written Business Report dated July 18, 2023, was distributed and is attached to these Minutes as Exhibit “C.”
- B. **Almac Souderton Expansion Project** – Upon the motion by Mr. Prescott, seconded by Mr. Scheuren, the Board voted to execute the Amendment to Agreement for Construction of Sewer Lines for the Almac Central Management LLC project and to establish the Construction Escrow account with TD Bank by a vote of 4 in favor, 0 against.
- C. **TD Bank CD Account** - Ms. Weimer reported on a new CD established with TD Bank in the amount of \$250,000, term 90 days, and rate of 5.5%.
- D. **475 Quarry Road Sanitary Sewer Easement** – Upon the motion of Mr. Scheuren, seconded by Mr. Prescott, the Board voted to execute the sanitary sewer easement for 475 Quarry Road by a vote of 4 in favor, 0 against.

OLD BUSINESS:

Staffing Requirement – Mr. Forwood updated the Board on the class schedule for the wastewater operator’s license classes. The class to prepare for the general part of the DEP Operator’s license exam starts in January 2024 for 18 weeks and is held during working hours via Zoom. It was suggested the Authority allow up to two years to obtain an operator’s license. Mr. Forwood will continue to define the requirements and obtain additional information on the class schedule.

537 Plan Draft Memo – Mr. Prescott provided several edits to the draft memo dated June 29, 2023. The memo will be updated for the Board’s review at the August workshop meeting.

Grant Programs – A list of potential projects includes the Quarry Road force main, the Mainland Plant centrifuge and the sewer main replacements on Main Street, Alderfer and Manor Roads. Currently, none of these projects are “shovel ready”.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Prescott, seconded by Mr. Natale, the Board voted to adjourn the meeting at 9:04 p.m. by a vote of 4 in favor, 0 against.

Respectfully submitted,

Connie Weimer