

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

21 February, 2023

The Meeting of the Board of the Lower Salford Township Authority was held on February 21, 2023, at the Lower Salford Township office 379 Main Street, Harleysville PA. The meeting was called to order at 7:45 p.m. by Richard Prescott, Vice-Chairman.

PERSONS IN ATTENDANCE:

- A. Member: Karl Janetka, Chairman; Richard Prescott, Vice-Chairman; James Natale, Treasurer, and Barry Bohmueller, Assistant Secretary/Treasurer. Mr. Janetka arrived at 8:12 pm.
- B. Staff: Craig Forwood, Operations Manager; Connie Weimer, Business Manager, and Merle Ochrach, Esq., Hamburg Rubin Mullin Maxwell & Lupin.

APPROVAL OF MINUTES:

Upon the motion of Mr. Bohmueller, seconded by Mr. Natale, the Board voted to approve the Minutes of the January 17, 2023, meeting by a vote of 3 in favor, 0 against.

PUBLIC FORUM:

None.

TREASURER'S REPORT:

The written report of the Treasurer, dated February 21, 2023, was distributed and is attached to the Minutes as Exhibit "A." The activity of \$262,994.06 includes Operating Expenses for \$116,917.06, Capital Requisitions for \$46,570.44, PLGIT Procurement Card for \$36,822.67 and \$62,683.89 for payroll, federal and state tax transfers. There were \$21,856.44 of Professional Services Escrow Releases, and \$387,934.04 in Construction Escrow releases and no Maintenance Bond releases. Upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to approve the February 21, 2023, Treasurer's Report by a vote of 3 in favor, 0 against.

SOLICITOR'S REPORT:

Ms. Ochrach reported on various developments, the preparation of the Quarry Road easements and DEP's issue of ownership of the collection system should a parcel be subdivided in the future. Ms. Ochrach explained the judgement notes for the SWASS customers are to be revived every five years. There are three customer notes remaining with the final payments due in April and July 2023. Since the final payment due dates coincide within a few weeks of the revival date, the Authority may not want to proceed in reviving the judgement notes. She explained there would be alternative options for the Authority to collect should the final payment remain outstanding. All three customers have made the previous annual payments on time. Upon the motion of Mr. Natale, seconded by Mr. Bohmueller, the Board voted to eliminate the judgment revival requirement for the remaining three SWASS customers by a vote of 3 in favor 0 against.

PLANT OPERATIONS REPORT:

- A. The Plant Operations Report dated February 21, 2023, was distributed, and is attached to these Minutes as Exhibit “B.”
- B. The monthly flow comparison reports for January 2022 and January 2023 were distributed to the Board Members and are attached to these Minutes are Exhibit “C.”
- C. **Mainland Plant NPDES Violation** – Mr. Forwood reported that the plant was over the weekly average for the monthly loading limit for CBOD5 and TSS. The violation occurred on a sampling day with high flows from the rainfall. The event was reported to DEP.
- D. **Mainland Plant Orbal Aerators and Controller** – Mr. Forwood reviewed his memo dated February 14, 2023 which is attached to these minutes. His recommendation is to move forward with the project to install Evoqua’s orbal controller at a cost of \$283,300 which the Board previously approved in March 2022.
- E. **Tyson Road Pump Station Purchase** - Mr. Forwood reported an odor issue that the staff has been working on trying to resolve from the Tyson Road pump station. The odor occurs near the Hammersmyth development. In addition, the hydrogen sulfide builds up in the lines which causes corrosion of the manholes in the area. In researching solutions, the staff demoed one system which did nothing to resolve the problem. Based on additional research, the recommendation is to purchase a Little John Digester with Ozone System from Maryland Biochemical at a Costars quote of \$37,296.77 to install at the Tyson Road pump station. The plan is to install the system in the summer months when the problem is most prevalent. Upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to approve the purchase from Maryland Biochemical at a Costars cost of \$37,296.77, by a vote of 4 in favor, 0 against.
- F. **Mainland Plant Purchase** – Mr. Forwood presented a quote from Hach to purchase a new influent sampler at a cost of \$9,964.81. He explained the corrosive atmosphere in the headworks building impacts the life of the sampler. There was a discussion as to whether the sampler could be relocated to outside of the building to avoid corrosion in the future. Mr. Forwood is to revisit that option. Upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to approve the sampler purchase of \$9,964.81 by a vote of 4 in favor, 0 against.
- G. **CDL Training Update** – The Authority’s employee recently completed the classroom training held in the evenings and will be starting the driving portion of the class in March. The driving schedule is either 4 hours in the morning or 4 hours in the afternoon. Mr. Forwood requested the Board’s consideration in allowing the employee to work flexible hours during the driving portion of the class which will include approximately 9-11 days. The Board agreed to allow Mr. Forwood to manage the employee’s schedule during the required driving training.

H. **Summer Help** – Mr. Forwood indicated he has a potential candidate to work over the summer months. The Board agreed and advised Mr. Forwood to use his judgment in hiring the individual.

BUSINESS MANAGER’S REPORT:

- A. The written Business Report dated February 21, 2023, was distributed and is attached to these Minutes as Exhibit “D.”
- B. **Cyber Liability Policy Renewal** – Ms. Weimer an option to renew the existing coverage at \$500,000 for a cost of \$4,179 or to consider increasing the coverage to \$1,000,000 for a cost of \$4,620. Since the cost difference was minimal, the Board authorized Ms. Weimer to increase the coverage to the \$1,000,000 level.
- C. **Mainland Pointe Additional Sewer Capacity** – The developer provided an estimate of 4 EDUs each for the proposed Arby’s and Popeye’s restaurants which was reviewed by the Authority’s engineer. Upon the motion by Mr. Prescott, seconded by Mr. Janetka, the Board voted to approve the sewer capacity request of 8 EDUs for the Arby’s and Popeye’s restaurants, by a vote of 4 in favor, 0 against.
- D. **Rittenhouse Estates Deed of Dedication** – Upon the motion of Mr. Bohmueller, seconded by Mr. Janetka, the Board voted to accept the dedication of the Rittenhouse Estates sewer facilities by a vote of 4 in favor, 0 against.
- E. **841 Main Street DEP Future Ownership** – The Authority has encountered several instances where DEP questions whether the property will remain under a single entity. If the property were to be sold to multiple owners or subdivided, DEP’s position is the Authority would have to accept dedication of the shared portion of the building laterals located on the property. This is DEP’s position on the 841 Main Street position. There was considerable discussion regarding this issue including the option for the owner to deed restrict the property from future development. The Authority’s current specifications may be required in the event the property is under multiple owners in the future. After considerable discussion, the consensus was for the staff to meet with the owner to discuss the option to deed restrict the property.
- F. **Part Time Position Business Office** – Ms. Weimer reported the candidate recently interviewed for the part time position accepted another job.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

There being no further business, upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to adjourn the meeting at 9:30 p.m. by a vote of 4 in favor, 0 against.

Respectfully submitted,

Connie Weimer