

MINUTES

LOWER SALFORD TOWNSHIP AUTHORITY

6, December 2023

The Workshop Meeting of the Board of the Lower Salford Township Authority was held on December 6, 2023, in person and via Zoom. The meeting was called to order at 7:01 a.m. by Karl Janetka, Chairman.

PERSONS IN ATTENDANCE:

- A. Members: Karl Janetka, Chairman; Richard Prescott, Vice-Chairman; Dave Scheuren, Secretary; Jim Natale; Treasurer; and Barry Bohmueller; Assistant Secretary/Treasurer.
- B. Staff: Craig Forwood, P.E. Operations Manager.

APPROVAL OF MINUTES:

The November 1, 2023, meeting minutes were not available for approval.

PUBLIC FORUM:

None.

OPERATIONS MANAGER:

- A. **Status Long Range Projects** – Mr. Forwood presented his report. A copy of the report is included with these minutes. The Quarry Road project is waiting for comments from the Township Planning Commission before the public comment period can start. The Harleysville Plant SCADA project is in process and should be completed by the end of the year. The SCADA system at the Lederach pump station is complete. The Mainland Plant orbital project was completed. The Authority and Engineer are reviewing information provided by the centrifuge equipment suppliers to determine which unit to purchase. The survey work for the Alderfer Road and Manor Road sewer replacement projects has been completed. The auxiliary equipment pilot program has run several times and collected data, but the manufacturer recommends collecting data from one more rain event.
- B. **Mainland Plant Influent Pump Station Replace Pump #2 VFD**– Mr. Forwood presented a quote of \$15,740.00 for Eastern Environmental Contractors to replace the VFD for pump #2. Upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to approve the quote of \$15,740 from Eastern Environmental Contractors for the replacement of the VFD by a vote of 5 in favor, 0 against.
- C. **Vernfield Generator Relocation Project Change Order #1** – Mr. Forwood presented a change order of \$9,900.00 for Eastern Environmental Contractors to increase the size of the concrete pad under the propane tank, expand the fence area and increase the paving area. Upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to approve the quote of \$9,900 from Eastern Environmental Contractors for the increase in concrete, expand the fence and paved areas by a vote of 5 in favor, 0 against.
- D. **2024 Preliminary Capital Budget** – Mr. Forwood presented his report. A copy of the report is included with these minutes. Mr. Forwood reviewed the summary on the bottom of the third page of the Capital Budget report.
- E. **Grant Update** - Mr. Forwood reported that the Manor and Alderfer Road Sewer Replacement Project and Mainland Plant Streambank Restoration Project were both submitted to Local Share Account Fund grant program before the deadline of November 1, 2023.
- F. **Route 63 Sidewalk Installation** – Force Main Relocation – Mr. Forwood presented a plan from the Township's Traffic Engineer showing a portion for our 14" force main that would have to be relocated as part of the Township's project. The Township has not conveyed their plans to cover the cost of the project.
- G. **TMDL Stream Monitoring Proposal** – Mr. Forwood presented a quote to perform stream testing in the Indian Creek to gather data about the stream. This quote is to be shared with the Township.

H. **Harleysville Plant Cleaning Del PAC Fiberglass Tanks** – Mr. Forwood presented a quote of \$5,965 for Environmental Waste Minimization Inc. (EWMI) to clean the Del PAC fiberglass storage tank. The Board agreed with the proposal to move forward with the tank maintenance.

BUSINESS MANAGER:

- A. **2024 Preliminary Operating Budget** – Mr. Forwood informed the Board that a detailed presentation of the operating budget will be provided at the next meeting on December 19th.
- B. **Computer Equipment Purchase** – Mr. Forwood presented a quote of \$4,223.35 for two new Dell laptops and two new monitors and accessories. The Board agreed to the purchase.

OLD BUSINESS:

565 Freeman School Road Mascaro Agreement – Mr. Forwood reviewed the comments from the Authority’s consultants regarding the DEP sample agreement. The Board agreed the comments should be forwarded to the Township to consider incorporating the comments into the maintenance and operation agreement with the developer.

Staffing Update – Mr. Bohmueller informed the Board that he has advised the Business Manager candidate that the Authority was not taking any further action right now and would have no further information until after the new year.

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

ADJOURNMENT:

There being no further business, upon the motion of Mr. Prescott, seconded by Mr. Bohmueller, the Board voted to adjourn at 7:53 a.m. by a vote of 5 in favor and 0 against.

Respectfully Submitted,

Craig Forwood