

Agenda
Lower Salford Township
Communication Committee
February 21, 2024
7:30 p.m.

1. Call to order
2. Election of Officers
 - a. Chairman
 - b. Vice-Chairman
 - c. Secretary
3. Call to approve minutes from the December 2023 meeting - Chairperson
4. Call for public discussion and visitor comments - Chairperson
5. Old Business
 - a. Township Quick Reference guide – Committee
 - i. Approve version 2 updates
 - ii. Discuss version 2 distribution
 - b. Resident welcome letter/packet – Committee
 - i. Review Chairman Bergman feedback on the committee’s recommendations
 - ii. Discuss potential recommendation for a ‘New Resident’ website landing page
 - c. Off-site meetings - Committee
 - i. Complete a draft letter to possible venues
6. New Business
7. Closing

LOWER SALFORD

Township Quick Reference

Published by the Communications Committee

Version 2



EMERGENCY CONTACTS

911

Poison Control
800-222-1222

PECO Outage
800-841-4141

SPCA
610-489-7510

QUICK REFERENCE LIST OF CONTACTS AND LINKS

- ▶ **Scouts BSA Troop 137**
<https://sites.google.com/view/troop137harleysvillepa/home>
- ▶ **Indian Valley Girl Scouts**
www.gsep.org - 215-564-2030
- ▶ **Encore Experiences (formerly the Senior Center)**
www.ghnps.org/encore_experience - 215-256-6900
- ▶ **Indian Valley Public Library**
www.ivpl.org - 215-723-9109
- ▶ **Lederach Golf Club**
www.lederachgolfclub.com - 215-513-3034
- ▶ **Harleysville Community Center (Pool)**
www.harleysvillecommunitycenter.com - 215-256-9315
- ▶ **North Penn YMCA Early Childhood Center**
www.northpennymca.org - 215-256-0767
- ▶ **North Penn YMCA Indian Valley Branch**
www.northpennymca.org - 215-723-3569
- ▶ **Perkiomen Watershed Conservancy**
www.perkiomenwatershed.org - 610-287-9383
- ▶ **Heckler Plains Folklife Society**
www.facebook.com/hecklerplains.org - 215-822-7422
- ▶ **Harleysville Fire Company**
www.harleysvillefire.org - 215-256-9657
- ▶ **PA Attorney General
(Including Landlord/Tenant questions)**
www.attorneygeneral.gov - 717-787-3391
- ▶ **Additional Contacts & Links**
www.loweralfordtownship.org/your_community

Use the Residential Request Portal to,

- Report a concern
- Share an improvement idea
- Submit a general suggestion



Search the website at www.loweralfordtownship.org

Call the office 8:30 AM-4:30 PM Monday-Friday at 215-256-8087

New Resident Welcome Letter

Dear New Resident and Neighbor,

On behalf of the Lower Salford Township Board of Supervisors, let me offer a heartfelt "Welcome to Lower Salford Township" and our community (Gemeinschaft!). As I extend this greeting, we would encourage you to check out all that Lower Salford Township has to offer. Below are a few points of contact that you may find helpful as you transition into the community. These are communication channels from which you can receive, or access, additional information about the community.

- Text Message Alerts -
 - Receive township updates and/or emergency alerts to devices of your choice. (i.e. road closures, township meetings and other events).
 - ReadyMontco.org
- Constant Contact -
 - Receive township updates twice a month via email, with special updates as needed.
 - Lower Salford Constant Contact sign-up - [insert QR code]
- Township Website -
 - Your complete self-serve resource for township related information.
 - www.LowerSalfordTownship.org - [insert QR code]
- Resident Request Portal
 - Allows you to make requests for services or to report concerns.
 - Lower Salford Township Resident Request Portal - [insert QR code]

Again, welcome to the community! We are delighted that you have chosen to live in Lower Salford Township, and should you need the resources of the township, please feel free to contact us.

Keith A. Bergman, Chairman
Lower Salford Township Board of Supervisors

Enclosures:
Township Quick Reference
Township Map

Off-site Meeting Request Letter (DRAFT)

[Final letter to be on Township letter head]

Dear xxxxxxxxx,

The Lower Salford Township Communication Committee is seeking to take their monthly meeting [on the road/ out to community locations/ etc.]

The Communication Committee objective is to find ways to improve communications between the Township and its residents. The committee feels it would be a better opportunity for residents to attend a meeting if held throughout the township, rather than only at the Township building. Being able to locally attend meetings would give members of your community an opportunity to contribute their insight, ideas and offer their perspective on Township communications.

Meetings typically consist of,

- Researching and discussing communication channels the Township has available
- Discussing how residents might best utilize existing communication channels
- Reviewing new Township/Resident communication ideas
- Making recommendations to the Board of Supervisors as necessary

We encourage new communication ideas from residents which can be explored by the Communication Committee and potentially bring additional benefit to Lower Salford Township and all of its residents.

Please contact us at [xxxxxx] if you are interested in hosting a Communication Committee meeting. We would be happy to discuss logistics with you.

Regard,

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Lower Salford Communication Committee